

BOARD OF SUPERVISORS

Brown County



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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair
Mike Fleck, Vice Chair
Dan Haefs, Dave Kaster, Norb Dantine

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, September 27, 2010
Approx. 6:00 p.m. (To follow Land Con mtg.)
Room 161, Ag & Extension Center
1150 Bellevue Street

**** Please Note Time ****

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of the August 30, 2010.

1. Review minutes of:
 - a. Harbor Commission (July 19, 2010).
 - b. Planning Commission Board of Directors (August 4, 2010).
 - c. Solid Waste Board (July 26, 2010).
 - d. Transportation Coordinating Committee (March 8, 2010).

Communications

2. Communication from Supervisor Fewell re: Review the speed limit of 45 mph on Shawano Avenue in the Village of Howard with consideration to reduce the speed limit on 1.9 miles of Shawano Avenue to 35 mph. *Held till September for further report.*
3. Communication from Supervisor Kaster re: Review all fees or the fee schedule for any and all work done by County Planning or Highway Department. *Referred from September County Board.*
4. Communication from Supervisor Kaster re: Review statements sent out by the Highway or Planning Departments for work done by the county and shared by cities, village or towns. *Referred from September County Board.*
5. Communication from Supervisor Kaster re: Review the policy regarding road reconstruction, road maintenance, chip sealing, snowplowing and the cutting of grass along county trunks and explore the contracting of such services. *Referred from September County Board.*

Capitol Improvement Plan

6. 2011 Capital Improvements Program (CIP)
 - a. Airport
 - b. Highway
 - c. Port and Solid Waste
7. Resolution re: Adopting Brown County's 2011 Five-Year Capital Improvement Plan. *Referred from September County Board.*

Register of Deeds

8. Budget Adjustment Request (#10-98): Increase in expenses with offsetting increase in revenue.
9. Budget Status Financial Report for August, 2010.

Port & Solid Waste

10. Budget Adjustment Request (#10-102): Increase in expenses with offsetting increase in revenue.
11. Flint Hills Assignment of 1990 and 1996 Dockwall Leases – Request for Approval.
12. ENCAP Sediment Beneficial Reuse Project Non-Disclosure Agreement – Request for Approval.
13. East Landfill Bid Tab For Furnishing and Installing Gas Blower – Request for Approval.
14. Solid Waste Budget Status Financial Report for August, 2010.
15. Port Budget Status Financial Report for August, 2010.
16. Waste Gasification Agreement with Oneida Seven Generations Corp – Request for Approval
17. Director's Report

Planning and Land Services

Land Information

18. Ordinance re: Proposed Ordinance for Brown County, WI Land Information Council to be Codified as 3.081 Brown County Code of Ordinances.
19. Approval of the Brown County Land Records Modernization / Land Information 5-Year Strategic Plan.

Planning Commission

20. Grant Application Review (#10-21): Shoreland Wetlands GIS Refinement and Delineation.
21. Grant Application Review (#10-22): Brownfield Assessment Grant.
22. Budget Status Financial Report for August, 2010.

Property Listing

23. Budget Status Financial Report for August, 2010.

Zoning

24. Update regarding the implementation of the private onsite wastewater treatment system maintenance program for the remaining pressure and holding tank systems.
25. Budget Status Financial Report for August, 2010.

Highway

26. Budget to Actual for August, 2010.
27. Ordinance re: Dealing with Revision of Speed Zone on County Highway T Town of Eaton, Brown County, State of Wisconsin. *Held till September.*
28. Final Design and Measurements of Highway GV with possible action. *Referred back to Committee as per the September County Board.*
29. Director's Report.

Airport

30. Budget Status Financial Report for August, 2010.

UW-Extension – No agenda items.

Other

31. Audit of bills.
32. Such other matters as authorized by law.

Bernie Erickson, Chair

Attachments

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Word97/agendas/plandev/September_2010.

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, August 30, 2010 in Room 161 of the AG & Extension Center, 1150 Bellevue Street, Green Bay, WI

Present: Norb Dantine, Bernie Erickson, Mike Fleck, Dan Haefs, Dave Kaster
Also Present: Tom Hinz, Judy Knudsen, Tom Miller, Brian Lamers, Ray Smith, Chuck Lamine, Cole Runge, Bill Bosiacki, Cathy Williquette
Supervisors DeWane, Lund, VanderLeest, VanVonderen
Jeff VanStraten/Sarah Burdette – Town of Ledgeview
Other Interested Parties

I. **Call Meeting to Order:**

The meeting called to order by Chairman Bernie Erickson at 6:38 p.m.

II. **Approve/Modify Agenda:**

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to approve the agenda. MOTION APPROVED UNANIMOUSLY

III. **Approve/Modify Minutes of July 26, 2010:**

Motion made by Supervisor Kaster and seconded by Supervisor Haefs to approve. MOTION APPROVED UNANIMOUSLY

1. **Review Minutes of:**

- a. **Planning Commission Board of Directors (July 7, 2010)**
- b. **Planning Commission Board of Directors Chapter 21 Subdivisions Ordinance Revision Subcommittee (June 17, 2010)**

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to suspend the rules and receive and place on file 1a and b. MOTION APPROVED UNANIMOUSLY

Communications:

2. **Communication from Supervisor DeWane re: To Look at Capping Renard Island with clay through grant options, if available. *Held for one month:***

Supervisor Tom DeWane addressed the committee regarding capping Renard Island. Because it is his understanding that the causeway will be in place for eight years, he is asking for a cooperative effort between Brown County and the City of Green Bay to keep the causeway open permanently.

Chairman Erickson stated he has discussed this issue with Chuck Larscheid, Port & Solid Waste Director, who has informed him that because of the plans

made by the Corp of Engineers, the DNR, and the State of Wisconsin, it is best to let the project proceed as planned at this time. Because of the construction of the causeway, Erickson stated he understands it could last longer than 8 years, even up to 50 years.

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file. MOTION APPROVED UNANIMOUSLY

3. **Communication from Supervisor VanderLeest re: Request to review signage at the Hazelwood Lane/Wood Lane intersection and to waive the requirements to allow the City of Green Bay to install crosswalks at the intersection to improve safety for residents. *Held for one month.***

Supervisor John VanderLeest addressed the committee relative to safety issues at the Hazelwood/Wood Lane intersection. As it is a County road which will be impacted by construction on Highway 41, he has discussed the possibility of conducting a traffic study at this location with Highway Commissioner Brian Lamers.

Motion made by Supervisor Dantine, seconded by Supervisor Fleck to suspend the rules to allow interested parties to speak. MOTION APPROVED UNANIMOUSLY

Members of the Hazelwood/Wood Lane Neighborhood Association addressed the committee with their concerns. They included:

John Ruppel – 2440 Hazelwood
Brian Danzinger – King Arthur Drive
James Anderson – Hazelwood Lane
Gary VanCalster – Knottypine Drive – President of Neighborhood Association

All expressed concerns with the speed limit, asking that it be reduced to 25 mph; that the road remain two lanes; that there be bike and walking paths which are marked; that there be additional signage; that cross walks be considered, etc.

Mr. Lamers agreed that the area will be impacted during construction and agreed to discuss concerns with the City, in addition to conducting a traffic study.

Motion made by Supervisor Dantine, seconded by Supervisor Kaster to return to regular order of business. MOTION APPROVED UNANIMOUSLY

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to refer to staff to conduct a traffic study and report back with recommendations. MOTION APPROVED UNANIMOUSLY

Highway:

4. **Budget to Actual – July 2010:**

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION UNANIMOUSLY APPROVED

#4a. Highway - Discussion re: the Possibility of installing speed bumps on Manitowoc Road. *No discussion, no action.*

5. Ordinance re: Dealing with Revision of Speed Zone on County Highway T – Town of Eaton, Brown County, State of Wisconsin:

An ordinance dealing with revision of speed on County Highway T in the Town of Eaton was addressed. The conclusion of a traffic and engineering investigation resulted in a recommendation to remove the 35 mph speed limit from the intersection with State Highway 29 (Poland), northerly for a distance of .70 miles; and add a speed limit of 35 mph from the intersection of State Highway 29 northerly to the intersection of County Highway JJ.

Because there has not been discussion with the Town of Eaton as to their opinion, a recommendation was made to hold one month for this conversation to occur.

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to hold until September meeting to allow discussion with Township.

MOTION APPROVED UNANIMOUSLY

6. Final Design and Measurements of Highway GV with possible action:

A drawing showing plans for Highway GV as a four lane road with 150' of right of way was distributed and is attached.

A lengthy discussion regarding the proposed divided, 4-lane Brown County GV reconstruction resulted in four of the supervisors in favor of the plan, with Supervisor Kaster against. The plan has previously been approved by both the Town of Ledgeview and the Village of Bellevue. Supervisor Kaster's main concern is for the residents who live along the proposed route asking that the plan be reduced, although Supervisor Haefs stated that unfortunately sometimes it is necessary for the good of the entire area.

Much of the discussion concerned the proposed 20' grass median, on-road bike lane and a trail to the side, along with curb, gutter and a ditch. The proposed plan is not a straight line, but instead more of a "wave" design to avoid residential homes. Planning Director, Cole Runge, explained the necessity for wide medians is not only for the volume of traffic, but the kind, noting there will be truck traffic north and south.

Motion made by Supervisor Dantine, seconded by Supervisor Haefs to suspend the rules to allow interested parties to speak.

MOTION APPROVED UNANIMOUSLY

Sarah Burdette – Administrator – Town of Ledgeview

Ms. Burdette spoke to the planning that Ledgeview has done for this road, pointing out that it actually should have been done several years ago according to the County Highway six year plan. Ledgeview has developed property according to the planning document shown tonight, which she stated they have seen for several years, identifying this area as their "neighborhood district".

Burdette opined that the plan speaks to pedestrian amenities and the multimodal features which are important to the community.

Jeff VanStraten – Chairman, Town of Ledgeview

Mr. VanStraten addressed safety issues with trucking traffic in the area, in addition to pedestrian and bike use, opining that this plan is safe for all. Different that Bellevue, he stated that Ledgeview will not assess farmland in Ledgeview, and will not assess property owners for the entire project. Ledgeview will pick up the cost of road improvement, with a portion of urbanization assessed back to property owners.

Victor Hoffman – Monroe Road (GV)

Mr. Hoffman stated that this plan will bring the road approximately 50' from his home. He is concerned with noise and other traffic hazards. Although he stated he would support a four lane road, he does not like the proposed design.

Robert & Helen Wellens

The Wellens were present to represent their daughter who lives on Monroe Road (GV). Mrs. Wellens stated her daughter has recently had to pay \$20,000 for sewer and water upgrades and expects to pay another \$20,000 for road improvement. At this time their son-in-law is not working due to illness.

Motion made by Supervisor Haefs, seconded by Supervisor Dantine to return to regular order of business.

MOTION APPROVED UNANIMOUSLY

Supervisor VanVonderen stated that she will support the plan as it will never cost less money and budgets will not get any easier. Present traffic on the road is both commercial and private and will increase.

Although Supervisor Kaster continued to express his disapproval of the plan and its size (it's a monster, huge and extravagant"), Supervisor Haefs pointed out that both Bellevue & Ledgeview have approved it. Haefs noted a similar occurrence at the time Bay Beach was enlarged, and other situations such as Highway 41 going north through farmer's property. He would be interested in mitigating the assessment issues if possible.

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to adopt the plan for Highway GV including 4 lanes, with 150' of right-of-way.

Ayes: Dantine, Fleck, Haefs, Erickson

Nays: Kaster

MOTION APPROVED 4-1

7. Discussion of Possible Cuts to 2011 Budget (Request from Vice-Chair Scray):

Highway Commissioner, Brian Lamers, addressed possible areas of savings including summer mowing, winter plowing, surface and shoulder maintenance, pavement marking, etc. all of which will most likely bring complaints from residents.

Lamers informed the committee of approximately \$5 million which is being held in a County Aid Bridge Construction account (attached). It is possible to spend down these dollars meaning, however, that when bridge construction and maintenance is needed, the money would not be there.

Before any decision could be made on using these dollars, Supervisor Dantine pointed out it is not really County dollars that have been saved, but rather belongs to towns, villages, and municipalities. Supervisor Haefs suggested the possibility of taking a one year break from the contribution (Brought forward as informational only)

8. **Director's Report:**

Highway Employees working over 23 hours during the pay period 7-25-10 to 8-7-10 was distributed and is attached.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION UNANIMOUSLY APPROVED

Highway/Planning Commission:

9. **CTH GV Reconstruction Project Study Final Report. (*Referred back to committee by Brown County Board on July 21, 2010:***
See Discussion in #7 above.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION UNANIMOUSLY APPROVED

Planning & Land Services:

Land Information – No Agenda Items

Planning Commission:

10. **Bay Lake Regional Planning Commission Update:**

Chuck Lamers pointed out comments from Richard Heath, Interim Executive Director of Bay Lake Regional Planning, relative to a recent meeting which was held with himself and Cole Runge. In his comments, he states, "...the meeting was uncomfortable to say the least. ... I do not understand the hostility they have toward the Commission". Heath indicated that he will solicit each Brown County municipality individually to see if they are interested in joining the Commission in 2011. Door and Brown Counties both have pulled out of their membership with Bay Lake for the next year.

Mr. Lamine responded to Mr. Heath stating he was disappointed in his portrayal of the meeting, pointing out that Brown County has suggested alternative funding structures which Bay Lakes have found unsatisfactory. In addition, Lamine pointed out that Bay Lake has stopped working on Brown County projects in 2010, even though the County paid \$85,000 for this time period, which he finds unacceptable.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file.

MOTION UNANIMOUSLY APPROVED

11. **Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray):**

Mr. Lamine addressed #'s 11, 13, & 18 together, stating he has met with the County Executive to discuss the 2011 budget. There will be no layoffs, nor any staff added. He expects to meet the initial target because of the cut to Bay Lakes.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file.

MOTION UNANIMOUSLY APPROVED

12. **Budget Status Financial Report for July 2010:**

#'s 12, 14, 17, & taken together. When asked by Supervisor Haefs what the directive was from the County Executive, Mr. Lamine indicated that the initial charge was for a 5% levy cut.

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file.

MOTION UNANIMOUSLY APPROVED

Property Listing:

13. **Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray):** See #11 above

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file.

MOTION UNANIMOUSLY APPROVED

14. **Budget Status Financial Report for July 2010:** See # 12 above.

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file.

MOTION UNANIMOUSLY APPROVED

Zoning:

15. **Request from James Healy for Review of Shoreland Permit Fee:**

Bill Bosiacki introduced Terry Healy, along with her brother-in-law, Randy, who were present to discuss this issue. He explained that James & Terry Healy, who live at 2751 Buyarski Road, have a driveway which runs into a field where they farm 18 of 40 acres. They have used fill to widen this driveway which requires the issuance of a shoreland permit for construction and maintenance of roads considered as "agricultural cultivation". The Healy's failed to apply for a permit at a cost of \$250. Because application was "after the fact", the fee doubled to \$500.

Motion made by Supervisor Haefs, seconded by Supervisor Kaster to suspend the rules to allow interested parties to speak.

MOTION APPROVED UNANIMOUSLY

Terry Healy – 2762 Buyarski Road, Green Bay

Randy Healy – 4654 Willow Road, Green Bay

Mrs. Healy explained that because the road into the farm field is narrow, when she and her husband have been given fill, they have attempted to widen the road. The road is only used for farm equipment and they never know when they will have an opportunity to get fill.

Motion made by Supervisor Haefs and seconded by Supervisor Fleck to return to regular order of business.

MOTION UNANIMOUSLY APPROVED

Matt Heyroth of the Zoning Department stated he has explained to the Healys' the need for the shoreland permit. It is good for a two year time period and needed for any filling, grading, or excavating.

Discussion by the committee resulted in the conclusion to charge the Healy's for the initial permit fee of \$250, however, agreed to waive the additional \$25 fee for after the fact.

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to waive the double penalty fee of \$500, charging \$250 for the shoreland permit fee. MOTION UNANIMOUSLY APPROVED

16. **Budget Adjustment Request (#10-86): Increase in expenses with offsetting increase in revenue:**

Bosiacki explained that a survey project was completed for the Wisconsin DOT that resulted in unanticipated revenue. This adjustment, in the amount of \$18,000, will allow for the purchase of a vehicle for the Zoning Department, which would replace two vehicles that are in very poor condition.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to approve. MOTION UNANIMOUSLY APPROVED

17. **Budget Status Financial Report for July 2010: See # 12 above.**

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file. MOTION UNANIMOUSLY APPROVED

18. **Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray): See # 11 above**

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file. MOTION UNANIMOUSLY APPROVED

Port & Solid Waste:

19. **Grant Application Review (#10-20): Wisconsin Clean Sweep 2011: Supplement Contract to PCI for HHW Disposal Fees (approximately \$98,000 per year):**

Approval to apply for this grant in the amount of \$19,000 would be a supplement contract to PCI for HHW disposal fees. A match of 25% in kind services is required.

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to approve. MOTION UNANIMOUSLY APPROVED

20. **Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray):**

Because of a potential increase in fees in 2011, a recommendation was made to hold for further discussion with Mr. Larscheid.

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to hold. MOTION UNANIMOUSLY APPROVED

Register of Deeds:

21. **Budget Status Financial Report for July 2010:**
Cathy Williquette reported that the Register of Deeds Department budget is on target.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION UNANIMOUSLY APPROVED

22. **Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray):**

Ms. Williquette reported that because of an increase in recording fees effective in June of this year as a result of Wisconsin Act 314, the Register of Deeds office will exceed revenue by more than \$100,000 in 2010.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION UNANIMOUSLY APPROVED

23. **Budget Adjustment Request (#10-80): Increase in expenses with offsetting increase in revenue:**

Cathy Williquette explained that approval of this request will allow for a \$5,000 allocation from revenues to be used for the purchase of peripheral equipment needed for a software upgrade to the document management system.

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to approve. MOTION UNANIMOUSLY APPROVED

UW-Extension

24. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray):

Ms. Knudsen reported that two assistants will be cut in the 2011 budget, one a home horticultural aide, and one a 4H assistant. Both are part-time positions.

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to receive and place on file. MOTION UNANIMOUSLY APPROVED

24a. Budget Status Financial Report for July 2010:
Budget is on target for this year.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION UNANIMOUSLY APPROVED

Airport:

25. Budget Status Financial Report for July 2010:

Mr. Miller reported that airport expenses continue to be at or just below budget predictions for 2010. Capital contributions and PFC revenue is running behind budget, although this is historical and will correct itself by year end.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION UNANIMOUSLY APPROVED

26. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray):

Mr. Miller indicated it was his understanding Supervisor Scray was concerned about reduced federal funding received by Brown County. In the case of the Airport, revenue used to cover operating expenses is earned. If there are cuts in State and Federal projects, the Airport would either reduce the scope or delay the project.

A list of potential projects which was compiled related to equipment or land acquisition was distributed and is attached.

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION UNANIMOUSLY APPROVED

27. Director's Report:

Mr. Miller highlighted the following activities during the last reporting period:

- Because of rain in Northeast Wisconsin, planes involved with the recent EAA in Oshkosh were brought to the Green Bay airport.
- Jet Air held a ribbon cutting ceremony for their new hanger two weeks ago.
- A new maintenance garage is in progress and an open house will be held sometime in November.

- The State has awarded a contract for a new aircraft rescue and fighting vehicle to Oshkosh Truck – 95% covered by Federal dollars, with 2.5% State Funding, and 2.5% included in the Airport budget for local share.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION UNANIMOUSLY APPROVED

28. **Closed Session: Pursuant to Wis. Stat. 19.85 (1)(e) for purposes of conducting other specified public business, i.e. contractual negotiation whenever competitive or bargaining reasons require a closed session (Airport Vendor):**

**Motion by Supervisor Kaster, seconded by Supervisor Fleck to enter into Closed Session. Roll Call: All Present.
MOTION APPROVED UNANIMOUSLY**

Recording Secretary excused 10:35 p.m.

**Motion by Supervisor Dantine, seconded by Supervisor Kaster to return to regular order of business. Roll Call: All present.
MOTION APPROVED UNANIMOUSLY**

Other:

29. **Audit of Bills:**

Motion made by Supervisor Haefs, seconded by Supervisor Fleck to approve payment of bills. MOTION APPROVED UNANIMOUSLY

30. **Such Other Matters as Authorized by Law:
November meeting will be held at the Airport**

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to adjourn at 11:20 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

PORT AND SOLID WASTE DEPARTMENT

Brown County

APPROVED 9/13.10

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

CHARLES J. LARSCHIED
PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **July 19, 2010**, 11:30 a.m., at Holiday Inn – City Centre, Green Bay, WI. The meeting was officially called to order by President McKloskey.

Roll Call:

Present: President Neil McKloskey
Commissioner Ron Antonneau
Commissioner Bernie Erickson (left at 12:45 p.m.)
Commissioner John Gower (arrived at 12:00 p.m.)
Commissioner John Hanitz
Commissioner Tom Klimek
Commissioner Bill Martens
Commissioner Hank Wallace

Excused: Commissioner Craig Dickman

Also Present: Charles Larscheid, Brown County Port & Solid Waste
Dean Haen, Brown County Port & Solid Waste

3. Approval/Modification – Meeting Agenda

A motion was made by Tom Klimek and seconded by Ron Antonneau to approve the agenda. *Unanimously approved.*

4. Approval/Modification – June 14, 2010 Meeting Minutes

A motion was made by Ron Antonneau and seconded by Tom Klimek to approve the June 14, 2010 minutes. *Unanimously approved.*

5. 2011 Budget - Request for Approval

Each year the county executive and county boards have the departments put together their budgets and submit them in July. This year the departments need to have their budgets submitted by July 28, 2010. The Port and Solid Waste department has put together as much as possible and now the budget is being brought to the Harbor Commission, as a policy committee, for their approval before it is submitted.

On July 7, 2010 information was received from the Finance Department regarding charge backs. However, revised salary and fringe benefit information was only received July 15, 2010 so there was no way of getting a budget packet together prior to the meeting and sending it out to the Harbor Commission members. Therefore, budget packets were made available at the meeting. Mr. Larscheid apologizes for the inconvenience and will attempt to explain as completely as possible so the board has a good understanding of the budget.

County Executive stated that it will be a difficult budget this year. Should the 2010 budget be carried over into 2011 the county would be millions in deficit so all departments will be required to make cuts. Port and Solid

Waste is an enterprise fund and does not take money from the levy instead receiving money from grants, fees and using the facilities. This year Port and Solid Waste will be required to make 5% possible cuts that County

Executive and his staff will consider. Unions, as part of this budget, appear to have settled for a 2.5% two year increase for 2011. The County Executive has stated he will put in for administration (non union) employees to receive a 2% cost of living increase for 2011.

In the budget package the first page is Policy Initiatives. Policy Initiatives are actions that will be taken that will affect services and the way they are delivered. First initiative is assisting the U.S. Army Corp. of Engineers in closing Renard Island. Brown County Port Area has applied for a Great Lakes Restoration Initiative Grant of \$2M to help fund the U.S. Army Corps closure activities. Brown County Port Area budget revenues and expenses will reflect the grant pass-through funding amounts. Although this seems simple enough what occurs is the grant flows through Brown County, inflates some revenue somewhere and then goes out as an expense. This \$2M will pass through our system – the money will not be earned and it will not be expended however it but it will show up on the budget.

The second initiative is assisting the U.S. Army Corps of Engineers to restore Cat Islands Chain of Islands in the lower Bay of Green Bay. This initiative is similar to the first in that the Brown County Port Area is applying for a Great Lakes Restoration Initiative Grant of \$1.5M to help fund the U.S. Army Corps construction activities. Brown County Port Area budget revenues and expenses will reflect the grant pass through funding amounts.

The third initiative summary are staff reductions. This initiative will decrease the typist position by .42 FTE or \$19,245 and decrease a Student Intern by .50 FTE or \$9,696 annually.

The second page of the 2011 budget packet is the possible 5% budget cuts form. Dean Haen stated that to get to 5% depreciation and grants were taken out of the budget. This left discretionary spending which is approximately \$490,000 and 5% of this is approximately \$24,000. Ways to meet this target are listed on the sheet in order of priority: decreasing professional services to develop the Bylsby Avenue project, decrease advertising by approximately a third, suspend periodicals, one year suspension of dues and membership, only send one person to Washington D.C. for legislative lobbying for Port Issues and suspend the Port Symposium for 2011. Although the commission was disappointed with the possible budget cuts believing some cuts were counter productive, Dean Haen stated that these were just possibilities and that any cuts could be reconsidered for next year. The Harbor Commission does not believe the 5% cuts are necessary but agrees with staffs' recommendation if cuts are required. The Harbor Commission would also like periodicals to go to the top of the priority list instead of being third.

The third page of the budget package was the Port Budget expenditures. Dean Haen stated to the commission that the \$2M Renard Island Grant was going through this budget and fifty percent of the Cat Island Project will fall during the next calendar year. Due to these projects supplies and expenses have increased \$5,000. Also, because of the Renard Island Project and Cat Island Project travel expenses will increase due to construction supervision. In addition, intra departmental chargebacks also increased by approximately \$79,000 which has been increased due to salaries. Instead of making each salary a line item they have been consolidated into one. Other than that the 2011 budget has been modeled after the 2010 budget. Dean Haen also stated that the County divvies up purchasing costs by projects. In 2011 The Port Area will have will have \$6M in purchasing costs even though there will only be two purchase orders. This will drive up indirect costs by approximately \$50,000 therefore; we need to let the county know that although there is no additional work being done the value of the work is enormous. President McKloskey believes it would be beneficial to let the County know how large the Ports Area expenditures are going to be 2011. The Harbor Commission would like to keep track of administration so indirect charges do not explode with their formula and the high dollar cost of Cat Island and Renard Island projects.

The fourth page of the Port Budget is the Ports revenues. The Ports revenue is approximately \$7.4M. Excess revenue will carry over because the Port is able to bill back to the grants time for people that actually are not handed money i.e. Mr. Larscheid, the typist. Therefore, there will be a surplus of revenue which will allow the Port to carry a balance going forward.

The fifth page of the Port budget is Bay Port. The commission would like to consider having the work bid out in lieu of using the highway department.

The sixth page of the Port budget is Revenue Fund Expenditures which is looking at two special revenue funds- the Harbor Fee and the Harbor Dredging Fund. Money is taken out of the Harbor Fee for the strategic communication plan and next year \$475,000 will be taken out of the terminal operator money to match the Cat Island Chain project. Out of the Harbor Dredging fund \$25,000 is taken out annually to put in the Renard Island maintenance fund. In addition \$325,000 will be taken out of the Dredging fund for the Cat Island Chain project. The seventh page of the Port Budget is the Port Area Designated Funds Projection. This sheet is looking at the Ports accounts, where the Port expects to be at the end of 2010 and where the Port expects to start 2011, activities that will happen with those accounts and where those accounts should end. There is a plan to dredge 150,000 yards in 2011, multiplied by the tipping fee and allocated to different accounts. The 217 money stays in the accounts for future uses of closures, long term care and maintenance. Overall the Ports fund balance is down from \$5.1M to 4.8M due to the expenditure of \$800,000 out of the Ports money for the Cat Island Chain project.

A motion to approve the Port Area budget, with modifications, was made by Ron Antonneau and seconded by Neil McKloskey. The motion was approved 6-0 with Bernie Erickson abstaining.

6. Fox River Clean Up Litigation Settlement - Update

Mr. Larscheid stated that although there was still quite a bit of confidential discussions, what he could say about the Fox River Clean Up Litigation is that in the past the government has rejected Brown County and Green Bay being able to buy out of continuing litigation but now the government has made an offer to Brown County and Green Bay to settle with the government for litigation purposes. Brown County and Green Bay have been discussing this jointly with their lawyers and may make a counter offer to settle out of continuing litigation. At this time nothing else is developing with the court case or actual lawsuit with the two paper mills and potentially responsible parties. Mr. Larscheid will keep the Harbor Commission informed and bring a possible settlement to the commission if it gets to that point.

7. Tall Ship Festival Booth Activities – Request for Approval

The Port will have a booth at the Tall Ship Festival. Anytime you want to have budget expenditure in a budget category of operation and maintenance you need budget cuts so you do not have to come back with budget changes. In order to spend money at the festival, which Dean Haen deems important, cuts have to be made. The festival has a program that will go into the paper the Sunday before the festival which will include a festival map, a description of the ships, activities and advertisements to pay for the flier. Dean Haen would like to put a full page ad in the program which will cost \$1,300. Mr. Haen feels this is a good idea because people will be given programs and will hold on to them during the weekend and so it is a great way to advertise the Port. The Tall Ship Festival is one event that showcases the international Port of Green Bay and the festival is hoping to attract 70,000 people for the event. Staff would prefer to decrease the size of the ad to a half page ad for \$725. The Port Area is also working to have giveaways at the Tall Ships Festival as well as utilizing the school curriculum box that was created which includes a large 10 x 20 canvas map of the Great Lakes that will lie down on the ground. The hope is to have adults answer a question pertaining to Ports and the Great Lakes and attach the answer to the map. Every time people come to the map it will be building on the information and to get them to the map adults will receive a Port can cooler and children will receive a Port logo tattoo. There will also be a 3 x 8 foot Tall Ship banner that will hang down from the tent with the Port's logo to let people know what the tent is. Dean Haen is also working with Alexander Sports Fisherman to donate a half day of fishing and possibly a donation from the Foxy Lady to have people enter in a free raffle and hopefully spend some time in the Port's tent. Mr. Haen will also be playing DVD's, which are included in the school curriculum box, throughout the day. The cost for the tattoos is \$1000 for 15,000 tattoos. The cost for can coolers is \$0.99

a piece for 5,000. The banner is \$200. Mr. Haen feels all of these expenditures are important to allow the community to appreciate all of the important aspects of the Port of Green Bay.

A motion was made by Hank Wallace and seconded by Ron Antonneau to approve staffs recommendations for the budget additions and budget cuts – including reducing the program ad from a full page to a half page. Motion was approved 6-1 with Neil McKloskey voting against the motion. Motion approved.

8. **Cat Island Chain Restoration Project - Update**

The Port of Green Bay has been awarded a \$1.5M Great Lakes Restoration Initiative Grant to restore the Cat Island chain located in lower Green Bay. The U.S. Army Corp of Engineers is releasing their dredge management plan in August. The Cat Island Project is moving very quickly. Attached in the package are a Project Cooperative Agreement and a Memorandum of Understanding for the Cat Island project. Dean Haen would like input on these two agreements. Dean Haen would like to get the two agreements into draft form as soon as possible, take them to Corporation Council and then bring back the agreements when final.

9. **Closure of Renard Island – Update**

The Port of Green Bay has been awarded a \$2M Great Lakes Restoration Initiative Grant to put \$2M of the \$5M toward the environmental capping and closure of Renard Island. This project is also moving very quickly. The DNR has a chapter 30 permit which they should be taking action on shortly. The U.S. Army Corp of Engineers has developed plans and specifications and as soon as they receive a permit they will issue and bid. The Corp is hopeful to start building the causeway in October. Should the causeway be started in October, in December the \$2M will be used to haul 200,000 cy of dredge material over to Renard Island. All the soils are already at Bay Port.

10. **Beneficial Reuse of Dredge Material – Update**

The DNR has sent an approval letter to use the beneficial dredge material from Bay Port at the East and West Landfill. Twenty – five thousand cy will be hauled over to these two landfills, the dredge material will help seal the clay caps on the landfill.

11. **Audit of Bills – Request for Approval**

Motion to approve the bills was made by Bill Martens and seconded by Ron Antonneau. Unanimously approved.

12. **Tonnage Report – Request for Approval**

Motion to approve the tonnage report was made by Ron Antonneau and seconded by Tom Klimek. Unanimously approved.

13. **Directors Report**

Director Larscheid updated the Commission on the hiring timeline of the Department Facility Manager. The person should be hired by September 1. The priority will be to get up to speed on the Cat Islands and Renard Islands project first.

14. **Such Other Matters as are Authorized by Law**

None

15. **Adjourn**

A motion to adjourn was made by Hank Wallace and seconded by Ron Antonneau. Unanimously approved.

Neil McKloskey, President
Harbor Commission

Charles Larscheid, Director
Port & Solid Waste Department

MINUTES
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, August 4, 2010
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	<u>X</u>	Dotty Juengst	<u>Exc</u>
James Botz	<u>Exc</u>	Dave Kaster	<u>Abs</u>
Keith Chambers	<u>X</u>	Pat Kolarik	<u>X</u>
William Clancy	<u>X</u>	Patrick Moynihan, Jr.	<u>Exc</u>
Norbert Dantine, Jr.	<u>X</u>	Ken Pabich*	<u>X</u>
Ron DeGrand	<u>X</u>	Gary Pahl	<u>X</u>
Bernie Erickson	<u>X</u>	Mike Soletski	<u>Exc</u>
Mike Fleck	<u>X</u>	Alan Swatloski	<u>Exc</u>
Steve Grenier	<u>X</u>	Mark Tumpach	<u>X</u>
Mark Handeland	<u>X</u>	Jerry Vandersteen	<u>X</u>
Greg Henning	<u>X</u>	Tim VandeWettering	<u>Abs</u>
Phil Hilgenberg	<u>Exc</u>	Dave Wiese	<u>X</u>

Others Present: Lisa J. Conard, Chuck Lamine, *Eric Rakers (for Ken Pabich), and Cole Runge.

1. Approval of the minutes of the July 7, 2010, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by D. Wiese, seconded by G. Pahl, to approve the minutes of the July 7, 2010, regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. Receive and place on file the draft minutes from the July 7, 2010, meeting of the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee.

A motion was made by M. Fleck, seconded by B. Erickson, to receive and place on file the draft minutes from the July 7, 2010, meeting of the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee. Motion carried.

3. Transportation Improvement Program (TIP) overview.

L. Conard stated the TIP contains a five-year program of highway, transit, elderly and disabled, and enhancement transportation improvement projects that have been awarded or are eligible for federal funds. There are over 17 different transportation-related funding sources identified for projects proposed in the draft TIP. The Wisconsin Department of Transportation (WisDOT) manages many of the programs. L. Conard stated that the TIP has/does include projects such as the US 41 expansion, Military Avenue, Dousman Street, Green Bay Metro buses and operating assistance, specialized vehicles for the Red Cross

transportation program, and transportation enhancements such as the original Fox River Trail and subsequent improvements.

L. Conard reviewed a typical TIP process:

TIP Process	
1.	Staff collects project information from area agencies and jurisdictions and writes the draft document.
2.	30-day Public Review – July 21 st – August 20 th
3.	Public Hearing – August 4 th
4.	Environmental Consultation with Resource Agencies – August 16 th
5.	BCPC Transportation Subcommittee – August 16 th
6.	BCPC Board of Directors approval – September 1 st
7.	Demonstration of Fiscal Constraint
8.	Approval by WisDOT – late fall/early winter
9.	Incorporation into the STIP – publication in early 2011

4. Public comment opportunity for *Minor Amendment #2 to the 2010-2014 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*.

N. Dantine turned the comment opportunity over to L. Conard.

L. Conard stated that federal guidelines for a minor TIP amendment require that a public comment opportunity be offered.

L. Conard provided an overview of the amendment:

Project Sponsor	Project Description	New Freedom Funds (Section 5317)	Menominee County	Total
Menominee County	Mobility Manager position & services	\$54,430	\$14,608	\$69,038

L. Conard noted that the project was sponsored by Menominee County in cooperation with Menominee Transit and Menominee Tribe of Indians. The project above is being added to the 2010 element of the *2010-2014 TIP* at the request of the WisDOT. WisDOT staff assigned Menominee County's New Freedom project to the Small Urbanized Funding category. The program provides transportation for Menominee County residents to and from the Green Bay Urbanized Area for employment, education, medical, and social purposes.

N. Dantine asked if the assignment of the program to the urban category had an impact on Brown County.

L. Conard replied no. The request for a mobility manager and associated services within Brown County was fully funded. It is not uncommon for WisDOT staff to move money from

one category to another. The F in SAFETEA-LU, the federal transportation law, stands for flexible.

L. Conard asked three times if anyone wished to speak. Hearing none, the opportunity to comment concluded. L. Conard informed the commission that the requirement for a public comment opportunity has been fulfilled.

5. **Public Hearing:** Public hearing on the draft *2011-2015 Transportation Improvement Program for the Green Bay Urbanized Area* and public hearing on the *Green Bay Metro 2011 Program of Projects*. These public hearings will be held concurrently.

N. Dantine turned the public hearing over to L. Conard.

L. Conard opened the public hearing for the *2011-2015 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area* and the *2011 Green Bay Metro Program of Projects*. The TIP contains a five-year program of highway, transit, elderly and disabled, and enhancement transportation improvement projects eligible for federal funds. The 2011 Green Bay Metro Program of Projects includes projects for which federal transit funds under Section 5303, 5307, and/or Section 5309 of the Federal Transit Administration Act will be applied.

L. Conard stated that today's hearings will be held concurrently. The hearings will be recorded and a written transcript will be prepared. The transcript, along with any written comments received during the review process, will be forwarded to the Transportation Subcommittee, Brown County Planning Commission Board of Directors, and the Green Bay Transit Commission.

L. Conard asked three times if anyone wished to speak. Hearing none, the public hearing was closed. L. Conard informed the commission that the requirement for a public hearing has been fulfilled.

L. Conard stated that action on the 2011-2015 TIP will be scheduled for September 1.

G. Paul inquired about the Safe Routes to School (SRTS) program. He stated that it was difficult for students in the Wrightstown school district to cross STH 96 when traveling between home and school.

C. Runge stated that the village of Wrightstown, town of Wrightstown, and school district could develop an application and submit it to the state. However, a SRTS application from the Wrightstown area would not be included in the TIP because the project is outside of the urbanized area.

G. Henning stated that the village board has discussed the safety issues with representatives of the school district. Additional discussions will occur in the future. He also stated that pedestrian crossing issues will be addressed when STH 96 is reconstructed in three years.

P. Blindauer asked if the state "rubber-stamps" TIPs.

L. Conard stated in terms of the BCPC recommendations for allocating STP-Urban funds, the state has always gone along with the BCPC's project and funding level recommendations. In terms of the BCPC recommendations for SMIP projects, the state

has deviated from the recommendations from time to time. As for the document in general, the state and federal governments have always found the Green Bay Area TIP to be in compliance.

6. Discussion and action on *Minor Amendment #2 to the 2010-2014 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.*

A motion was made by K. Chambers, seconded by J. Vandersteen, to approve *Minor Amendment #2 to the 2010-2014 Transportation Improvement Program for the Green Bay Urbanized Area.* Motion carried.

7. Turning Brown County Green Brownfield Site Assessment Grant Funding Application from Brown County for the former S & L vehicle dealership at parcel B-1724-1.

C. Lamine provided an overview of the staff report prepared by Aaron Schuette, Senior Planner.

C. Lamine stated that the staff report recommends approval pending two conditions being met. C. Lamine stated he was informed by A. Schuette earlier in the day that the two conditions had been met.

N. Dantine reminded the planning commission that the Brown County Board of Supervisors has not approved the purchase of the S & L site as of today and are scheduled to address this at their August 18 meeting.

C. Lamine stated that Brown County has made an offer to purchase. C. Lamine stated that the county attorney would likely recommend an environmental assessment be conducted prior to the purchase. By completing an assessment, we are carrying out due diligence.

C. Lamine stated that an environmental assessment was done several years ago and results were favorable. However, environmental assessments have a short shelf life. In addition, there was an interim use on the property since the last assessment.

B. Erickson stated that the property was clean a few years ago and questioned the need to pursue grant funds to conduct the assessment.

M. Handeland agreed that the county's attorney would recommend this be done. If an assessment is not done, let the buyer beware.

P. Blindauer stated that if this was a private sale, the lending institution would likely require an environmental assessment.

M. Fleck asked if the planning commission should wait to take action until after the Brown County Board of Supervisors makes a decision on the S & L site.

C. Lamine suggested a parallel process in the interest of time. In the event that Brown County proceeds with the S & L site, the environmental assessment would be underway and the county can take advantage of Buy America Bonds, which would save the county a significant amount of money on interest.

A motion was made by G. Pahl, seconded by R. DeGrand, to approve the Turning Brown County Green Brownfield Site Assessment Grant Funding Application from Brown County for the former S & L vehicle dealership at parcel B-1724-1. Motion carried with P. Blindauer abstaining from the vote.

8. Staff presentation of the *SMIP Handbook – Statewide Multi-Modal Improvement Program (SMIP) including the Transportation Enhancements (TE) Program and the Bicycle and Pedestrian Facilities Program (BPFP) – Program Description and Guidelines for 2011, 2012, and 2013/2014.*

L. Conard presented an overview of the report .

L. Conard explained the two programs falling under SMIP and funding availability:

Programs & Funding

1. Transportation Enhancement (TE) - \$6,250,000 statewide for projects each year 2011, 2012, & 2013/2014.
2. Bicycle and Pedestrian Facilities Program (BPFP) - \$5,220,000 statewide for projects each year 2011, 2012, & 2013/2014.

L. Conard explained the process and schedule:

Ranking & Approval Process for 2011, 2012, & 2013/2014 Projects

- Applications due to WisDOT & MPO (August 2nd)
- BCPC staff reviews & ranks projects
- BCPC Transportation Subcommittee reviews & ranks projects (August 16th)
- BCPC Board of Directors considers Transportation Subcommittee rankings & adopts final ranking to be forwarded to WisDOT (September 1st)
- WisDOT review committee ranks projects (October)
- Governor approves projects (late 2010/early 2011)

L. Conard invited commissioners to contact staff if they have any questions about the project applications prior to the planning commission meeting in September. This will

allow staff the necessary time to investigate and have an answer in advance of the September meeting.

To date, only one SMIP application has been received by BCPC staff.

G. Pahl stated that ATVs and snowmobiles should be permitted on the Fox River Trail. This would offer "green" forms of transportation.

L. Conard stated that the trail is a state facility and the state does not allow the use of ATVs.

C. Runge stated that communities can choose to allow snowmobiles on their trail sections.

M. Fleck stated that De Pere does not allow snowmobiles on its trail section because the city is concerned about noise.

G. Pahl stated that ATVs and snowmobiles should be allowed on the trail in Wrightstown and in other communities.

C. Runge stated that the rural communities along the trail could choose to allow snowmobiles on their trail sections. C. Runge pointed out that in the urban area, many homes are close to the trail. It is a different case in the rural area where population density is much lower and homes tend to be much farther away from the trail.

P. Kolarik suggested that snowmobiles may cause conflict with other trail users.

G. Paul stated that the state charges fees for ATV and snowmobile use and believes they should be allowed on the trail.

C. Runge stated that the state also charges many bicyclists to use the Fox River Trail.

9. Director's report.

a. Bay-Lake Regional Planning Commission update.

At the request of Brown County Board of Supervisors Chairman Guy Zima, C. Lamine stated he developed an alternative funding proposal and provided it to the Bay-Lake Regional Planning Commission (BLRPC). The proposal called for Brown County to pay \$45,000 in 2011 and the other member counties to pay at least \$20,000 in 2011. Brown County would still be paying more than the other counties, but some counties would pay more than they have in the past to make up what is lost from Brown County and to better reflect the services they receive from BLRPC.

C. Lamine stated that the BLRPC distributed the proposal to its member counties and Door County (not a member) and other counties rejected the proposal.

C. Lamine stated that he is not optimistic that a funding solution can be found.

C. Lamine stated that there are services that the BLRPC agreed to provide in 2010 that have not been started as of August 4.

C. Lamine stated he would be meeting with BLRPC Interim Director Richard Heath on Thursday, August 5, to discuss the progress of Brown County-related projects, including assistance on the Brown County land use inventory and other matters.

N. Dantinne expressed concerns about the BLRPC lease.

C. Lamine stated he had a discussion with Fred Monique of Advance regarding the BLRPC's use of the business incubator as a cost-saving measure. It appears that the BLRPC does not want to use the incubator and is unlikely to pursue this at this time.

C. Lamine stated that he submitted the department's recommended 2011 budget to the County Executive's office, and the budget does not contain funding for the BLRPC per the direction of the Brown County Board of Supervisors.

C. Lamine stated that the planning interns are making substantial progress on the land use inventory.

A motion was made by J. Vandersteen, seconded by G. Pahl, to receive and place on file the Director's Report. Motion carried.

10. Brown County Planning Commission staff updates on work activities during the month of July 2010.

A motion was made by P. Kolarik, seconded by R. DeGrand, to receive and place on file the Brown County Planning Commission staff updates on work activities during the month of July 2010. Motion carried.

11. Other matters.

None.

12. Adjourn.

A motion was made by B. Erickson, seconded by D. Wiese, to adjourn. Motion carried.

The meeting adjourned at 7:15 p.m.

**STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
August 4, 2010**

July 2010 Staff Activity Reports

The recent major planning activities of Chuck Lamine, Planning Director:

- Continued to complete an analysis for the proposed Brown County Sheriff's Department facility relocation to the S & L Building. Attended meetings in this regard with the Brown County Executive, Facility Master Plan Subcommittee, Executive Committee, and the Brown County Board of Supervisors.
- Prepared and submitted the 2011 Planning and Land Services Department budget.
- Attended the July Lean Steering Committee meeting.
- Coordinated with Advance for the Brown County Economic Development Revolving Loan program.
- Coordinated a meeting of the Brown County Economic Development Revolving Loan Committee to approve a \$250,000 economic development loan to Synchrotek, Inc.
- Completed Wisconsin Department of Commerce Economic Development Grant Completion Reports.
- Attended the July meeting of the Environmental Impact Statement (EIS) Lead Agencies meeting.
- Worked on developing a Request for Offers document for the old MHC building.
- Attended the July meeting of the Chapter 21 Subdivisions Ordinance Revision Subcommittee.
- Prepared for and presented an update to the Brown County Energy Oversight Committee regarding renewable energy projects and updates regarding the Energy Efficiency Conservation Block Grant (EECBG) projects funding \$620,000 in renewable energy projects for Brown County.
- Developed a funding proposal for the Bay-Lake Regional Planning Commission.
- Met with the Senior Planner and Facility Director on several occasions regarding implementation of the EECBG projects over the next year.
- Attended several meetings of the Energy Community Education Subcommittee for the Brown County 25 x 25 Energy Independence Plan.
- Attended the July meeting of the Planning, Development, and Transportation Committee to discuss the environmental assessment for the County Highway EA and I-43 connection.
- Chaired the July Land Information Committee meeting.
- Facilitated several Planning and Land Services managers and Planning staff meetings.
- Reviewed and assisted with development of draft chapters of the waterfront plan.
- Met with Brown County and City of Green Bay staff regarding possible expansion to the KI Convention Center.
- Met with Brown County staff regarding potential intergovernmental recreational and commuter bike and pedestrian trail.

The recent major planning activities of Cole Runge, Principal Transportation Planner:

- Finished Safe Routes to School (SRTS) applications for Allouez and Ledgeview and submitted them to the Wisconsin Department of Transportation (WisDOT).

- Developed draft transportation system performance measures for the MPO Long-Range Transportation Plan Update and sent them to the BCPC Transportation Subcommittee for review and comment. Also updated the MPO plan's financial and environmental sections and sent them to the subcommittee for review and comment.
- Completed the MPO's report and reimbursement request to WisDOT for the second quarter of 2010.
- Facilitated an EIS Lead Agencies meeting with representatives of WisDOT and the Federal Highway Administration (FHWA). Also presented the findings of the initial environmental analysis of the four remaining alternatives.
- Began developing the 2011 MPO Transportation Planning Work Program and MPO budget. Also completed a transportation planning grant summary for the Planning Department's 2011 budget.
- Began developing the 2007-2009 Green Bay Metropolitan Area Intersection Crash Study.
- Presented staff reports about CTH GV and the STH 29/CTH EA environmental study to the Brown County Board's Planning, Development, and Transportation Committee. Also answered questions from committee and audience members.
- Met with representatives of the Baird Creek Preservation Foundation and BCPC staff to discuss the possibility of establishing a wetland mitigation bank in the area.
- Participated in an MPO Directors meeting in Madison.
- Participated in a Green Bay Transit Commission meeting.

The recent major planning activities of Aaron Schuette, Senior Planner:

- Completed quarterly reporting requirements for the federal Department of Energy (DOE) and Office of Management and Budgeting (OMB) for Brown County's Energy Efficiency Conservation Block Grant (EECBG).
- Prepared and submitted a reimbursement request for the EECBG program for administrative expenditures through June 2010.
- Provided information to the Facilities Director related to the Buy-American and Davis-Bacon Act provisions of the EECBG program.
- Prepared and submitted the quarterly report for Brown County's U.S. EPA Brownfield Assessment Grant.
- Prepared and submitted a reimbursement request for Brown County's U.S. EPA Brownfield Assessment Grant.
- Visited the O'Keefe site to document brownfield assessment work on July 6.
- Began preparing a summary of brownfield funded projects to date to post on the Brown County website.
- Provided information to the Village of Howard regarding brownfield funding for petroleum sites.
- Coordinated with County and AECOM to prepare an EPA brownfield grant site eligibility determination for the former S & L building in Bellevue.
- Prepared and submitted the quarterly report for Brown County's Wisconsin Coastal Management Program grant for the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan.
- Attended and presented the draft City of De Pere Comprehensive Plan Update for adoption at the City of De Pere Common Council meeting on the evening of July 6.
- Coordinated and held a Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan Committee meeting on July 7.

- Presented the Wisconsin Working Lands Initiative to Village of Wrightstown landowners on the evening of July 14.
- Coordinated, attended and presented with DATCP at a county-wide workshop on the Wisconsin Working Lands Initiative at the Wrightstown High School Auditorium on the evening of July 14.
- Presented the Wisconsin Working Lands Initiative to a meeting of the Northeastern Chapter of the Wisconsin Society of Land Surveyors on the evening of July 15.
- Attended and presented the Wisconsin Working Lands Initiative at a meeting of the Town of Morrison Planning Commission on the evening of July 21.
- Attended a meeting of the Brown County Land Conservation Subcommittee regarding the Wisconsin Working Lands Initiative on the evening of July 26.
- Continued writing the case study and best practices section of the waterfront plan.
- Prepared two display maps for the Town of Wrightstown for their WLI efforts.
- Received 30 phone calls regarding the Wisconsin Working Lands Initiative in July.
- Worked with the Planning and Land Services Director on preparing budget information for the 2011 budget.
- Met with a representative of UWGB's Learning in Retirement program regarding an upcoming presentation on the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan.

The recent major planning activities of Peter Schleinz, Senior Planner:

- Began review of 15 new certified survey maps (CSMs) and one new preliminary plat. Completed review of 12 CSMs and one preliminary plat. Completed county review of two City of Green Bay and City of De Pere CSMs and plats.
- Responded to one public and private Water Quality Letter request.
- Completed one environmentally sensitive area (ESA) amendment.
- Completed one sewer service area (SSA) amendment.
- Completed one subdivision variance.
- Finalized a Town of Lawrence ESA amendment petition related to a map correction where a floodway line moved on the 2009 FEMA maps, benefiting a property owner's buildable space for a patio area without impacting the floodway. Also, 114 square feet of buffer ESA was mitigated in an acreage swap on the property for a landscaped and fenced area.
- Finalized a Town of Ledgeview SSA amendment petition related to the addition of 78.46 acres of sewer service area, mostly for residential use, adjacent to recently constructed sewer and water lines along CTH R (Main Street).
- Finalized a Village of Howard subdivision variance to allow the review of a village approved planned unit development and village approved plat to be approved by Brown County with nine lots having 62.5 feet of street frontage. The lot sizes are larger than adjacent lots to the south and include single-family housing in a transition area between attached housing and apartments.
- Developed solutions for important ESA inquiries in the Village of Bellevue, Village of Suamico, and City of Green Bay among other locations.
- Concerns in the Village of Bellevue continued regarding where an ESA amendment was approved in 2005 for commercial use near CTH XX and CTH O. A proposed building site desires the addition of fill within an ESA setback, which is typically not allowed. The 2005 amendment allowed fill to be added if it was for the purpose of creating a specified floodway. Fill has not yet been put in place, and new FEMA maps do not identify the floodway in the location of the proposed amendment, triggering the need for a LOMR/CLOMR.

- Concerns in the Village of Suamico regarding several pieces of property owned by a family who is trying to divide the land. A large wetland area exists in the rear of the large property, triggering the possibility for approximate wetlands. Staff reviewed the site with the owner's agent when the agent identified where the approximate ESA should be.
- Concerns in the Village of Suamico regarding a manmade wetland near the Urban Edge development. The WDNR has a conservancy easement for the wetland so staff worked with the property owner's agent to ensure the wetland ESA was identified properly for the manmade ESA, which was established by a previously approved amendment.
- Concerns in the City of Green Bay regarding the location of wetlands on the proposed future Veteran's Clinic were addressed. City staff provided data that provided concurrence regarding the location of the ESAs so there would be no disruption in efficient review timelines if the project required a WQM letter from staff.
- Attended Lower Fox Partners meeting regarding great lake restoration initiative projects and marinas.
- Forwarded to Highway Department the MS4 maps, documents, training materials, and GPS which is used to facilitate the annual field screening process. This is a coordinated effort among Planning Commission, Highway Department, and the Health Department. Approximately 114 site visits will be performed in 2010 during dry weather events, storm weather events, and snow melt events. Any collected water samples are tested at the Health Department lab. Performing this task in-house costs approximately \$3,000, a significant savings when compared to contracting the project out.
- Continued incorporating assumed EPA MS4 permit requirements into the year 2010 field screening in order to save process revision time in the future.
- Reviewed draft documents for the Lower Fox Wolf TMDL and provided comments to the Wisconsin Department of Natural Resources. Primary concerns related to not identifying the county in breakout municipality lists for watersheds and suggested TSS reductions that exceeded 40 percent.
- Reviewed agenda and meeting minutes for July 12 monthly Information & Education Committee meeting as county representative of NEWSC organization.
- Reviewed agenda and meeting minutes for July 21 Fox Wolf Watershed Alliance meeting as member of Board of Directors.
- Provided planning services and ESA related duties, including advice to inquiries related to potential major and minor ESA amendments, identification of ESA violations, and assisting the public regarding "what is allowed and restricted" within an ESA buffer.
- Provided assistance and information to the general public, surveyors, and local units of government regarding various land divisions, potential developments, and general questions pertaining to the subdivision ordinance and general planning concepts via phone conversations and meetings.

The recent major planning activities of Lisa Conard, Transportation Planner I:

- Completed writing the *Draft 2011-2015 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*. The TIP is a five-year program of highway transit, elderly and disabled, and transportation enhancement projects. Began public outreach effort.
- Prepared documents relating to *Minor Amendment #2 to the 2010-2014 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*.
- Completed the Green Bay Metro 2nd quarter route review. All of Metro's full service fixed routes were examined.
- Wrote the update to the *SMIP Handbook Statewide Multi-modal Improvement Program (SMIP) including the Transportation Enhancements (TE) Program and the Bicycle and Pedestrian*

Facilities Program (BFPF) Program Description and Guidelines for 2011, 2012, & 2013/14. The document is designed to provide the Brown County Planning Commission Board of Directors and others an overview of the program. Prepared a PowerPoint presentation for the August 4 BCPC Board of Directors meeting.

- Met with Federal Transit Administration staff during their on-site visit to support the *Planning and Program of Projects* section of Triennial Review (audit) on behalf of Metro staff.
- Attended several meetings to discuss Green Bay Metro service options as it relates to the anticipated reduction of federal funding in 2012 and beyond. This will impact the level of services provided to the cities of Green Bay and De Pere; villages of Allouez, Ashwaubenon, and Bellevue; and the Oneida Tribe of Indians.
- Participated in the *GFI Genfare* data training session for the new farebox system installed on Green Bay Metro buses. The new system will allow for advanced data collection and analysis. Metro was awarded ARRA (stimulus) funds to purchase the system.
- Consulted and/or provided information to Metro staff regarding various service, compliance, and/or other issues.
- Attended the Green Bay Transit Commission meeting on July 21.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Prepared the 2011 Land Records Modernization budget.
- Coordinated drafting of ordinance pertaining to the re-structuring of the LIO Committee into the Land Information Council per Wisconsin Act 314.
- Coordinated and attended a Land Information Office Committee meeting.
- Continued work on the new 2010-2015 Land Records Modernization 5-year Plan.
- Coordinated with Public Safety on cell tower location coordinates.
- Continued to coordinate the aerial photo and LiDAR elevation mapping projects and contracts. Met with USGS liaison; submitted quarterly reports for grants.
- Assisted the Airport with addressing of buildings on the Airport property.
- Assisted the planners with various projects including troubleshooting the GPS receiver.
- Coordinated with Public Safety and Planning on re-configuring the "Common Place" business names and addressing GIS layer.
- Coordinated with Information Services on new GIS server configurations.
- Continued to assist the Port Director with GIS data, easements, and historical maps pertaining to the Cat Island chain.
- Coordinated various addressing and street naming issues between the Sheriff's Department, Public Safety, and municipalities. Also met with Administration to discuss an addressing LEAN initiative.
- Updated the Town of Morrison Zoning Map.
- Continued to work on finishing the 2010 plat book.
- Provided regular updates to GIS datasets to several municipalities (Suamico, Bellevue, and continued to support those with direct-connect into our GIS server such as Green Bay, Ashwaubenon, De Pere, and Howard).
- Provided data and maps to Infiniti Real Estate Appraisal, Robert E. Lee & Associates, Merrill-Lynch, Press-Gazette, Mead & Hunt, Mau & Associates, Wisconsin DOT, Olejnick Realty, Vandewalle, KL Engineering, Michels, Outagamie County, East-Central Regional Planning Commission, LimnoTech, Integrys, and others.
- Attended the ESRI User Conference in San Diego.
- Assisted many other people with miscellaneous service and data requests.
- Attended staff meetings as needed.

- Continued serving on the Wisconsin Land Information Officers Network (LION) by participating in conference calls to work with legislative issues.

The recent major planning activities of Dan Teaters, Planner I (GIS/Transportation):

- Continued to work on the Land Use Inventory 2010. The interns are making great progress and we (Brown County) look to be on track to complete the 16 communities that we committed to in January 2010.
- Continued updating the Brown County Bicycle and Pedestrian plan with updates to the Engineering, Education, and Enforcement section as well as updates to the document format including new pictures.
- Continued maintenance of the Google Transit data. Included were updates to multiple routes, shape points, and time points. I also updated the bus stop data to include roughly 100 new pictures of bus stops as well as more up-to-date information about those bus stops that is used by Google Transit users.
- Updated the TIP maps upon request of the Transportation Planner I.
- Coordinated with the Principal Transportation Planner to complete the final four EIS Alternatives maps.
- Updated the De Pere Comp Plan online for the Senior Planner.
- Coordinated with the GIS/Land Records Coordinator and the Senior Planner to update the GPS for the ongoing MS4 field screening. I also produced a new map for the Highway Department to use in the field.
- Worked with Health Department staff to create a map for use in a survey being conducted by the Health Department.
- Produced new addresses as requested.
- Created a map for Emergency Management tracking reports of flooding after the storm on July 14.
- Began work on the new Brown County Snowmobile Map. Working in coordination with Facility & Park Management staff, I have begun updating the trails and points of interest layers in GIS.
- Participated in training at Green Bay Metro for the new trip planning software provided by Trapeze.

PORT AND SOLID WASTE DEPARTMENT

Brown County

APPROVED 9/20/10

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

CHARLES J. LARSCHEID
PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on July 26, **2010**, 1:30 p.m., at the Brown County Materials Recycling Facility, 2561 S. Broadway, Green Bay, WI.

1. Call to Order – meeting was called to order by John Katers at 1:48 pm.

2. Roll Call

Present: Chuck Rhyner
Norb Dantinne
Mike Fleck (arrived at 1:50pm)
John Katers, Vice-Chair
Mark Vanden Busch (arrived at 1:48pm)
Mike Strenski, Chair (arrived at 2:02pm)

Excused: Jim Rasmussen, Secretary
Bud Harris
Dawn Goodman

Also Present: Charles Larscheid, Brown County Port & Solid Waste Dept.
Chad Doverspike, Brown County Port & Solid Waste Dept.
Chris Blan, Brown County Port & Solid Waste Dept.

3. Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantinne and seconded by Chuck Rhyner. Unanimously approved.

4. Approval/Modification – June 21, 2010 Meeting Minutes

A motion to approve the June 21, 2010 minutes was made by Mike Fleck and seconded by Norb Dantinne. Unanimously approved.

5. 2011 Solid Waste Area Budget - Request for Approval

The 2011 Port and Solid Waste Department budget is being reorganized into separate cost centers for the Transfer Station, Gas-to-Energy, Household Hazardous Waste, Recycling and General Office. Specific expenses and revenues are now budgeted directly to the cost centers. General office expenses are passed onto the individual cost center by an allocated intra-departmental charge. This charge is calculated by the percentage of department employees working in the cost center.

Staff noted that the 2011 budget was influenced by 1) this being the last year of hauling and disposing of waste in the Winnebago County Landfill resulting in decreased hauling costs for Brown County; 2) the BOW single stream facility being in its second year of operation with all former municipal customers back and operating within budget. Brown County is budgeting

90% of the net revenue from recycling be returned to its customers; 3) Waste Transfer Station tip fee proposed to increase by \$1.00 per ton (to \$39.00 per ton) or 2.63%. Since the actual cost of operating the Transfer Station/Landfill is over \$40.00 per ton, the department is operating at a deficit with the balance of the funding coming from Unrestricted Cash Fund reserves; and 4) eliminating the Student Intern position and reducing the Clerk/Typist II position to .58 full time equivalents resulting in \$9,696 and \$19,245 respectively.

Budget papers included the tip fee showing the HHW subsidy up from \$76,927 in 2010 to \$197,210 (\$93,660 partner share and remainder); Winnebago County Landfill tip fee up \$1.00; land rent without Vande Hei; interest estimated at 1.25%; tonnage without DePere WWTP; policy initiatives; fund balance unrestricted dropping \$559,695 in 2010 and \$631,865 in 2011. This may be the last year of absorbing losses at this rate. Closure fund is meant to close sequences and has funding for south closure but is being relied upon to augment LTC.

Port & Solid Waste Budget will be submitted to the Executive Wednesday July 28, to the PD&T Committee in October and to the County Board in November.

A motion to approve the 2011 Solid Waste Area Budget was made by Chuck Rhyner and seconded by John Katers. Unanimously approved.

6. Director's Report

- Single Stream
BOW agrees to keep \$100,000 per year of revenue from the facility for equipment replacement fund.
- Windmill Siting
Brown County is discontinuing its effort to site a windmill at the East Landfill. The cost escalation made it uneconomical.
- BOW
The Tri-County Agreement will use the Winnebago County landfill through 2011. Brown and Outagamie Counties will go to the new Outagamie landfill in 2012 while Winnebago County fills and closes their landfill.
- Monitoring
On behalf of Brown County, Foth has submitted an application to remove monitoring and corrective action requirements at the West Landfill
- BayPort Sediments
Bay Port sediments to be used for landfill cap repair (5000 cy at East Landfill and a stockpile of 5000 cy.)
- Project Manager
Project Manager interviews will begin next week.

7. Closed Session

19.85 (1)(e): Deliberating or negotiating the purchase of public properties... pertaining to the Oneida Seven Generation Corp Waste Gasification Project and the East Landfill Gas-To-Energy Operation and Maintenance Contract Extension.

A motion to go into closed session was made by Mike Fleck and seconded by John Katers. Unanimously Approved.

Present: Chuck Rhyner
Norb Dantinne
Mike Fleck
John Katers, Vice-Chair
Mark Vanden Busch
Mike Strenski, Chair

Excused: Jim Rasmussen, Secretary
Bud Harris
Dawn Goodman

Also Present: Charles Larscheid, Brown County Port & Solid Waste Dept.
Chad Doverspike, Brown County Port & Solid Waste Dept.

A motion to return to regular session was made by Norb Dantinne and seconded by Mike Fleck. Unanimously approved.

Present: Chuck Rhyner
Norb Dantinne
Mike Fleck
John Katers, Vice-Chair
Mark Vanden Busch
Mike Strenski, Chair

Excused: Jim Rasmussen, Secretary
Bud Harris
Dawn Goodman

Also Present: Charles Larscheid, Brown County Port & Solid Waste Dept.
Chad Doverspike, Brown County Port & Solid Waste Dept.

Chair Strenski indicated that during closed session the FABCO gas-to-energy operation & maintenance contract extension as well as the Oneida Seven Generation Corp Waste Gasification Project were discussed. No action was taken.

8. East Landfill Gas-To-Energy Operation & Maintenance Contract Extension – Request for Approval
A motion to negotiate with FABCO for extension up to what FABCO's extension letter indicated of 3.5% was made by Mike Fleck and seconded by John Katers. Unanimously approved.
9. Such Other Matters as Authorized by Law
There were no other matters to discuss.
10. Adjourn
A motion to adjourn was made by Norb Dantinne and seconded by Mike Fleck. Unanimously approved. Meeting adjourned at 3:30 pm.

Mike Strenski, Chair
Solid Waste Board

Charles Larscheid, Director
Port & Solid Waste Department

MINUTES
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, March 8, 2010
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
9:45 a.m.

ROLL CALL

Sunny Archambault	<u>X</u>	Byia Martin	<u>X</u>
Diana Brown	<u>X</u>	Barbara Natelle*	<u>X</u>
Brandon Cooper	<u> </u>	Sandy Popp	<u>X</u>
Pat Finder-Stone	<u>X</u>	Cole Runge	<u>X</u>
Carl Graf	<u> </u>	Jayne Sellen	<u>X</u>
Matt Halada	<u> </u>	Julie Tetzlaff	<u> </u>
Chris Hasselbacher	<u>X</u>	Mary Van Acker	<u> </u>
Kathy Hillary	<u> </u>	Tina Whetung	<u>X</u>
Kathy Johnson*	<u>X</u>	John Withbroe	<u>X</u>
Nick Mahlik*	<u>X</u>	Vacant – BC Board	<u> </u>

OTHERS PRESENT: Lisa J. Conard, Steve Maricque, Sue Premo, Cathy Putman, and Brad Sauer. *Alternates: Mary Brick for Barb Natelle, Essie Fels for Kathy Johnson, and Steve Rosenbaum for Nick Mahlik.

C. Runge opened the meeting at 9:45 a.m.

C. Runge introduced Mr. John Withbroe as a new member of the TCC. John replaces Ms. Betty Bennett as liaison to the Green Bay Transit Commission.

ORDER OF BUSINESS

1. Approval of the December 14, 2009, Transportation Coordinating Committee meeting minutes.

A motion was made by P. Finder-Stone, seconded by S. Archambault, to approve the December 14, 2009, Transportation Coordinating Committee meeting minutes. Motion carried.

2. Discussion of the status of a Regional Transit Authority (RTA) and the RTA postcard project.

C. Runge stated that on March 9, 2010, a forum regarding Transportation Choices will be held at the Kress Library in De Pere. RTA enabling legislation will be discussed.

C. Runge stated that on March 11, 2010, the Wisconsin Assembly's Committee on Transportation is holding a public hearing on Assembly Bill (AB 734) relating to the creation of a Fox Cities Regional Transit Authority. The bill is sponsored by

Representatives Bernard-Schaber, Nelson, Hintz, Barca, Berceau, Black, Smith and Turner and cosponsored by Senator Ellis. The Green Bay area is not included in the bill. It is anticipated that at least three Green Bay area residents will testify at the public hearing on the need for enabling legislation.

B. Sauer, President of the Green Bay Transit Alliance (rider's advocacy group), stated that an alliance member plans to testify at the hearing.

C. Runge stated at the last TCC meeting, committee members agreed that the development of a postcard in the shape of a bus or a postcard with an image of a bus could be developed and distributed to those who use or benefit from services. An area on the postcard would be reserved for handwritten comments. The intent of the postcard is to relay personal messages to the area's state senators and assembly representatives.

C. Runge stated that Brown County Planning Commission (BCPC) and Metro staff developed a postcard and it has been distributed throughout the area. The completed postcards are being returned to Metro and will be submitted to the area's state senators and assembly representatives. A copy of the postcard is as follows:

Postcard – front and reverse



C. Runge thanked S. Archambault for suggesting the postcard concept.

C. Runge thanked C. Putman and B. Sauer for assisting with the distribution and collection of the postcards.

E. Fels stated that Metro has received over 1,000 completed postcards and indicated that she was scheduled to pick up additional cards from area agencies the next day.

J. Sellen asked who the postcards will go to.

C. Runge stated that they are intended to be seen by state legislators, but specific legislators have not been chosen to receive them.

J. Withbroe asked if there was local opposition to a RTA.

C. Runge stated that many people appear to be reluctant to support the concept of a RTA because of the perception that it raises taxes and/or creates a new tax. C. Runge clarified that under the current proposal (Fox Cities proposal), funding for transit systems would be removed from the property tax bill and would be replaced with a sales tax. This would take a portion of the burden off residents because many non-residents shop in the area.

P. Finder-Stone stated she will see Senator Cowles and Representative Montgomery tomorrow in Madison and will convey the need for a RTA in the Green Bay area.

C. Runge stated he believes that the postcard is one of many initiatives needed to succeed in getting RTA enabling legislation approved.

C. Runge also suggested that leadership by Representative Penny Bernard-Schaber and other Fox Valley area local elected officials has helped their efforts.

C. Runge stated that the enabling legislation will be the easy part. Getting the public to approve a RTA will be more difficult.

S. Archambault asked when the Packers (Stadium District) tax expires.

J. Sellen stated approximately 2014. J. Sellen stated that the Stadium District has authority to extend the tax to approximately 2023.

C. Runge asked the committee if this issue has been discussed among the agencies' boards or committees.

D. Brown stated that she sent a letter on behalf of NEW Curative supporting a RTA.

S. Popp stated Options for Independent Living has expressed support for a RTA in visits with area state senators and assembly members.

S. Archambault and S. Popp requested a one-page fact sheet summarizing the benefits of a RTA.

C. Runge stated that a committee member requested this at the last meeting and asked if anyone received one. After hearing no, C. Runge stated he would look into this.

S. Archambault asked about the time frame for a RTA.

C. Runge stated that the federal loss of operating assistance will not likely impact Metro's budget until 2012. This is likely when the new census numbers will be

available and when funding formulas will be adjusted.

S. Popp stated it is often difficult to keep track of both issues:

- **The “100 Bus Bill”/Transit System Flexibility Act/The Alliance for Transit Operating Assistance** – federal issue
- **RTA Enabling Legislation** – state issue

J. Sellen stated that there are currently several RTA proposals or draft bills under discussion by the legislative committee.

1. Fox Cities Regional Transit Authority enabling legislation proposal.
2. Statewide RTA enabling proposal. This is very similar to many past versions and is not likely to be approved.
3. SE Wisconsin RTA dealing with Kenosha-Racine-Milwaukee (KRM) service.

J. Sellen suggested the postcards be submitted at the public hearing in Madison on March 11.

S. Premo suggested that the “best of” postcards be identified and documented.

L. Conard stated she planned to review the postcards and scan a cross-section of postcards.

C. Putman suggested that another round of postcards be developed stating “I would ride Green Bay Metro if...” which would allow potential riders to participate in the effort.

B. Sauer stated that many riders are not aware of the implications of the census. Of those who do, many take a “sit back and wait” approach.

J. Withbroe, who was a Metro driver for 34 years, agreed with B. Sauer’s assessment.

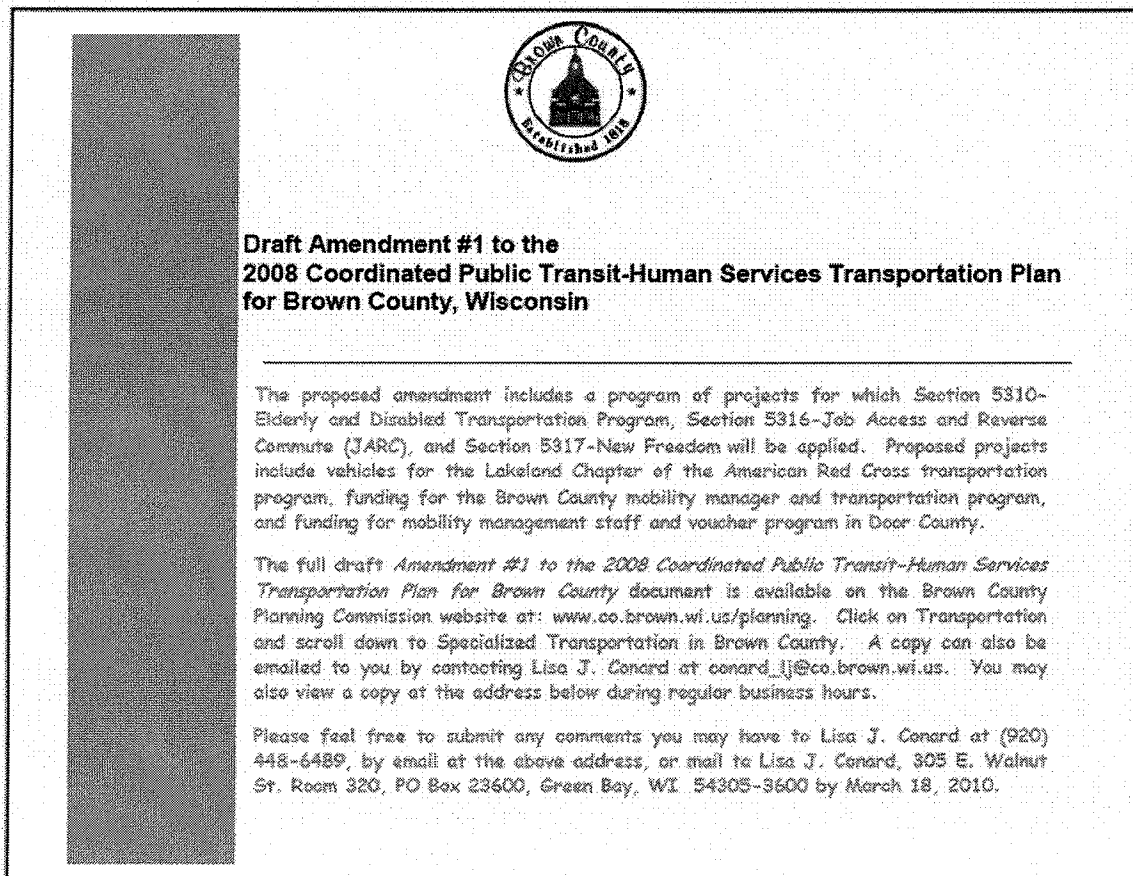
B. Sauer stated the Green Bay Transit Alliance is producing a video that includes passenger testimony on the need for transit services. B. Sauer is hopeful this marketing piece can be shown to elected officials and other stakeholders in the near future.

3. Discussion and action regarding an amendment to Brown County’s Coordinated Public Transit – Human Services Transportation Plan.

L. Conard stated that the plan was completed in 2008. Many of the TCC members participated in the county meeting that was the basis for the plan.

L. Conard stated that although an amendment is not required, staff felt the need to update the document to reflect the actual and anticipated program of projects for 2010 through 2013.

L. Conard stated she submitted the following postcard to interested parties.



L. Conard stated, at the recommendation of WisDOT staff, that broad strategies should be included in the amendment. L. Conard stated staff developed strategies and are as follows:

Proposed Strategies for Plan:

1. Promote coordination between local, state, and federal agencies, customers, and transportation professionals.
2. Expand public transportation services in the Green Bay Urbanized Area.
3. Expand transportation options for all Brown County residents.
4. Continue to support the Lakeland Chapter of the American Red Cross transportation program.
5. Continue with the Brown County Mobility Manager position and the related transportation program.
6. Monitor and update local transportation plans as necessary.

L. Conard stated proposed program of project is as follows:

FY 2010-2013 Program of Projects for Brown County

Projects	FY 2010 Projects	FY 2011 Projects	FY 2012 Projects	FY 2013 Projects
Section 5310 (Capital Assistance Program for the Elderly & Persons with Disability Program)	<u>Lakeland Chapter of the American Red Cross</u> – one minivan with three ambulatory positions & two wheelchair positions at the cost of approximately \$26,000 federal & \$6,000 local.	<u>Lakeland Chapter of the American Red Cross</u> – two small buses with seven ambulatory positions at the cost of approximately \$60,000 federal & \$16,000 local.	<u>Lakeland Chapter of the American Red Cross</u> – one small bus with seven ambulatory positions at the cost of approximately \$30,000 federal & \$8,000 local.	<u>Lakeland Chapter of the American Red Cross</u> – one small bus with seven ambulatory positions & one wheelchair position & one bus with 12 ambulatory & two wheelchair positions at the cost of approximately \$69,000 federal & \$18,000 local.
Section 5316 (WETAP – Wisconsin Employment Transportation Assistance Program which includes JARC - Job Access & Reverse Commute Program)	<u>Forward Service Corporation</u> – Mobility Manager/Transportation Case Worker: The Mobility Manager will work with individuals to solve their transportation problems. Program includes vanpool, no-interest vehicle repair loans, & gas & bus vouchers for low-income workers at the cost of \$48,604 federal only; additional funds applied for to cover all of 2010.	<u>Forward Service Corporation</u> – Mobility Manager/Transportation Case Worker: The Mobility Manager will work with individuals to solve their transportation problems. Program includes vanpool, no-interest vehicle repair loans, & gas & bus vouchers for low-income workers at the cost of approximately \$50,000 federal & \$25,000 local.	<u>Forward Service Corporation</u> – Mobility Manager/Transportation Case Worker: The Mobility Manager will work with individuals to solve their transportation problems. Program includes vanpool, no-interest vehicle repair loans, & gas & bus vouchers for low-income workers at the cost of approximately \$50,000 federal & \$25,000 local.	<u>Forward Service Corporation</u> – Mobility Manager/Transportation Case Worker: The Mobility Manager will work with individuals to solve their transportation problems. Program includes vanpool, no-interest vehicle repair loans, & gas & bus vouchers for low-income workers at the cost of approximately \$75,000 federal & \$35,000 local.
Section 5317 (New Freedom Program)	<u>*United Way of Door County</u> (service may reach Brown County and the Green Bay Urbanized Area) - Mobility management staff & voucher program at the cost of \$86,735 federal & \$42,884 local.	<u>*Door-Tran Inc.</u> (service may reach Brown County and the Green Bay Urbanized Area) - Mobility management staff & voucher program at the cost of \$90,000 federal & \$22,500 local.	<u>*Door-Tran Inc.</u> (service may reach the Brown County and the Green Bay Urbanized Area) - Mobility management staff & voucher program at the cost of \$90,000 federal & \$22,500 local.	<u>*Door-Tran Inc.</u> (service may reach Brown County and the Green Bay Urbanized Area) - Mobility management staff & voucher program at the cost of \$80,000 federal & \$20,000 local.

* Included in the Coordinated Public Transit-Human Services Transportation Plan for Door County, Wisconsin

L. Conard stated that all projects are consistent with the outlined strategies and consistent with the action plan contained in the document.

S. Maricque asked why the United Way of Door County/Door-Tran projects were included in the Brown County plan.

L. Conard stated that the state requested that the Green Bay MPO include the projects in the Brown County plan. Door County does not contain a MPO. L. Conard stated she coordinated the listing with Pam Bush (Door-Tran Mobility Manager and member of the Door County Transportation Consortium). Pam has informed staff that service under the program will reach Brown County and the Green Bay Urbanized Area.

S. Maricque confirmed that Door County residents use the program to reach VA service and other medical appointments in the Green Bay area.

A motion was made by S. Popp, seconded by J. Withbroe, to endorse the proposed strategies and the 2010-2013 Program of Projects as presented. Motion carried.

4. Other matters.

S Popp asked S. Rosenbaum if Medi-Van dispatchers are told to tell callers that it is difficult to schedule trips from 1:30 p.m. – 5:30 p.m. on weekdays.

S. Rosenbaum stated no. Medi-Van staff, under ADA provisions, is allowed to negotiate a trip pick-up time within one hour of the request. S. Rosenbaum and S. Popp agreed that the peak trip request time is between 3:30 p.m. and 5:30 p.m.

S. Premo passed out a copy of the WPS Volunteer Awards application and encouraged committee members to consider nominating a volunteer that works within their respective organization.

C. Runge set the next meeting of the TCC for:

Monday, June 14, 2010
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
9:45 a.m.

5. Adjourn.

C. Runge closed the meeting at 10:34 a.m.

DEPARTMENT OF ADMINISTRATION

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

ELLEN C. SORENSEN

PHONE (920) 448-4037 FAX (920) 448-4036 WEB: www.co.brown.wi.us

DIRECTOR

September 13, 2010

TO: Planning and Development Committee

FROM: Ellen C. Sorensen
Director of Administration

SUBJECT: Capital Improvement Plan

At the Executive Committee meeting of Wednesday, September 8, 2010, committee members asked that portions of the Capital Improvement Plan (CIP) be sent to each committee of jurisdiction for review, recommendation and referral back to them before action of the Executive Committee on the plan as a whole.

Enclosed is your section of the plan. **This information is for planning purposes only.** It does not obligate the County to spend money, but rather provides a snapshot of future projects recommended by the County Executive as well as staff to the Board. The Plan will be reviewed on an annual basis, and changes can be made.

Also included in this packet is a list of CIP projects that do not require bonding. These are projects that have state or federal funds associated with them, and do not require a bonded match from the County. This is informational material for your reference.

Department heads will be asked to attend your meeting to speak to their specific projects. If you have any questions or if I can be of assistance, please do not hesitate to contact me at 448-4035.

Enclosure

cc: Tom Hinz – County Executive

Key for Project Type:

- 1 = Equipment, construction or renovation essential to comply with mandated building, life safety, fire code or other physical plant standards.
 2 = Equipment, construction or renovation essential to maintain current programs and services.
 3 = Equipment, construction or renovation essential to enable the provision of newly mandated programs and services.
 4 = Equipment, construction or renovation essential to support new or expanded programs or services that are not initiated in response to mandates.
 5 = Equipment, construction or renovation essential to increase efficiency (e.g., improved productivity, energy conservation, etc.)

- Key for Funding Source:**
 D= Debt Service
 G=Grants and Aides
 O = Operating Revenues
 M = Municipal Funds
 P = Property Tax

DIVISION AND DEPARTMENT	PROJECT TYPE	FUNDING SOURCE	PROJECT DESCRIPTION	2011	2012	2013	2014	2015	TOTAL
CAPITAL IMPROVEMENTS PROGRAM - NO BONDING REQUESTS									
TRANSPORTATION:									
Airport	?	O/G	ARFF Building	8,085,120	-	-	-	-	8,085,120
	?	O/G	East G-A Ramp Construction (Phase II)	750,000	-	-	-	-	750,000
	?	O/G	Pay Parking Lot Pavement Rehabilitation	1,000,000	-	-	-	-	1,000,000
	?	O/G	International Terminal	250,000	2,699,750	-	-	-	2,949,750
	?	O/G	Design and Realign Exit Road and public parking	-	1,000,000	-	-	-	1,000,000
	?	O/G	Taxiways A, B, D-3 & apron reconstruct	-	300,000	-	-	-	3,736,716
	?	O	MISC. Land Acquisition	-	250,000	3,436,716	-	-	250,000
	?	O/G	Taxiway D (East)	-	-	180,000	2,500,000	-	2,680,000
	?	O/G	Pave Relocated Employee Lot	-	-	1,000,000	-	-	1,000,000
	?	O	Replace Pay Parking Revenue Control Equipment	-	-	250,000	-	-	250,000
	?	O/G	CCTV & Access Control System	-	-	-	500,000	2,100,000	2,600,000
	?	O/G	Airfield Snow Removal Equipment	-	-	-	850,000	593,250	1,443,250
	?	O/G	Design Baggage Claim Modifications	-	-	-	400,000	-	400,000
Highway									
	?	P/M	CTH J (USH 29 to Shawano Avenue) Reconstruction	320,000	-	-	-	-	320,000
	?	P	CTH X (CTH PP to East River) Reconditioning	290,000	-	-	-	-	290,000
	?	P	Preliminary Work for Planned 2012 Projects	800,000	-	-	-	-	800,000
	?	P	Highway Equipment	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
			Transportation Total	12,495,120	5,249,750	5,866,716	5,250,000	3,693,250	32,554,836
PLANNING AND DEVELOPMENT									
Port and Solid Waste	?	G	Renard Island Closure	2,000,000	-	-	-	-	2,000,000
	?	G/O	Cat Islands Restoration Project	5,111,300	5,186,300	-	-	-	10,297,600
			Planning and Development Total	7,111,300	5,186,300	-	-	-	12,297,600
SUBTOTAL - CAPITAL PROJECTS - NO BONDING REQUIREMENTS									
				19,606,420	10,438,050	5,866,716	5,250,000	3,693,250	44,852,436
TOTAL - CAPITAL PROJECTS ALL FUNDING SOURCES									
				40,091,540	26,460,800	20,105,432	20,865,000	16,611,500	124,134,272

6 abc

Key for Project Type:

- 1 = Equipment, construction or renovation essential to comply with mandated building, life safety, fire code or other physical plant standards.
- 2 = Equipment, construction or renovation essential to maintain current programs and services.
- 3 = Equipment, construction or renovation essential to enable the provision of newly mandated programs and services.
- 4 = Equipment, construction or renovation essential to support new or expanded programs or services that are not initiated in response to mandates.
- 5 = Equipment, construction or renovation essential to increase efficiency (e.g., improved productivity, energy conservation, etc.)

Key for Funding Source:

- D= Debt Service
G=Grants and Aides
O = Operating Revenues
M = Municipal Funds
P = Property Tax

DIVISION AND DEPARTMENT	PROJECT TYPE	FUNDING SOURCE	PROJECT DESCRIPTION	2011	2012	2013	2014	2015	TOTAL
2011 EXECUTIVE BONDING PROPOSAL AND CAPITAL IMPROVEMENTS PROGRAM (GIP)									
TRANSPORTATION:									
Highway	?	D	CTH AAA (Oneida St) Reconstruction	3,000,000	-	-	-	-	3,000,000
	?	D	CTH KB (Wisconsin Avenue-Main St) Reconstruction	325,000	-	-	-	-	325,000
	?	D	CTH H (South Broadway St) Bridge Replacement	85,000	-	-	-	-	85,000
	?	D	CTH X (CTH PP to STH 57) Reconstruction	700,000	-	-	-	-	700,000
	?	D	CTH T (Caledonia Drive to STH 57) Reconstruction	1,300,000	-	-	-	-	1,300,000
	?	D	CTH D (CTH Z to STH 96) Reconstruction	1,010,000	-	-	-	-	1,010,000
	?	D	CTH MM (CTH G to Shadow Lane) Reconstruction	760,000	-	-	-	-	760,000
	?	D	CTH D (CTH Z to Plum Creek) Reconstruction	460,000	-	-	-	-	460,000
	?	D	CTH DD (Van Dyke Rd - STH 96) Reconstruction	350,000	-	-	-	-	350,000
	?	D	CTH B (CTH HS to CTH J) Reconstruction	-	1,400,000	-	-	-	1,400,000
	?	D	CTH XX (Hoffman Rd to Alouez Ave) Reconstruction	-	1,600,000	-	-	-	1,600,000
	?	D	CTH GV (CTH X to CTH G) Reconstruction	-	2,050,000	-	-	-	2,050,000
	?	D	CTH G (CTH V to STH 96) Reconstruction	-	1,460,000	-	-	-	1,460,000
	?	D	CTH C (Catherine Dr to Glendale Ave) Reconstruction	-	738,000	-	-	-	738,000
	?	D	CTH C (Glendale Ave to Anston Rd) Reconstruction	-	703,000	-	-	-	703,000
	?	D	CTH KB (Wisconsin Ave to CTH P) Reconstruction	-	460,000	-	-	-	460,000
	?	D	CTH M (Lineville Rd to CTH B) Reconstruction	-	971,000	-	-	-	971,000
	?	D	CTH K (STH 57 to Mercer Rd) Reconstruction	-	943,000	-	-	-	943,000
	?	D	Preliminary Costs for 2013	-	450,000	-	-	-	450,000
	?	D	CTH SB (CTH PP to CTH X/GV) New Construction	-	-	1,900,000	-	-	1,900,000
	?	D	CTH YY (Holmgren Way to Ashland Ave) Reconstruction	-	-	174,000	-	-	174,000
	?	D	CTH GV (CTH O to STH 172) Reconstruction	-	-	1,050,000	-	-	1,050,000
	?	D	CTH T (CTH R to Prospect St) Reconstruction	-	-	260,000	-	-	260,000
	?	D	CTH J (Lineville Rd to Harbor Lights Rd) Reconstruction	-	-	622,000	-	-	622,000
	?	D	CTH NN (CTH Z to Cooperstown Rd) Reconstruction	-	-	940,000	-	-	940,000
	?	D	CTH P (Pine Grove Rd to CTH KB) Reconstruction	-	-	1,166,000	-	-	1,166,000
	?	D	CTH P (CTH N to Pine Grove Rd) Reconstruction	-	-	1,760,000	-	-	1,760,000
	?	D	Preliminary Costs for 2014	-	-	500,000	-	-	500,000
	?	D	CTH F (CTH EB to USH 41) Reconstruction	-	-	-	1,200,000	-	1,200,000

Key for Project Type:

- 1 = Equipment, construction or renovation essential to comply with mandated building, life safety, fire code or other physical plant standards.
 2 = Equipment, construction or renovation essential to maintain current programs and services.
 3 = Equipment, construction or renovation essential to enable the provision of newly mandated programs and services.
 4 = Equipment, construction or renovation essential to support new or expanded programs or services that are not initiated in response to mandates.
 5 = Equipment, construction or renovation essential to increase efficiency (e.g., improved productivity, energy conservation, etc.)

Key for Funding Source:

- D = Debt Service
 G = Grants and Aides
 O = Operating Revenues
 M = Municipal Funds
 P = Property Tax

DIVISION AND DEPARTMENT	PROJECT TYPE	FUNDING SOURCE	PROJECT DESCRIPTION	2011	2012	2013	2014	2015	TOTAL
	?	D	CTH XX (Libal St to East River Bridge) Reconstruction	-	-	-	650,000	-	650,000
	?	D	CTH EB (CTH EE to CTH G) Reconstruction	-	-	-	1,425,000	-	1,425,000
	?	D	CTH N (Bascom Way to Spartan Rd) Reconstruction	-	-	-	920,000	-	920,000
	?	D	CTH N (Spartan Rd to E. County Line) Recondition	-	-	-	2,000,000	-	2,000,000
	?	D	CTH D (STH 96 to Red Maple Bridge) Recondition	-	-	-	2,540,000	-	2,540,000
	?	D	CTH ZZ (STH 57 to Village Limits) Recondition	-	-	-	1,430,000	-	1,430,000
	?	D	Preliminary Costs for 2015	-	-	-	200,000	-	200,000
	?	D	CTH EB (CTH EE to CTH F) Reconstruction	-	-	-	-	1,400,000	1,400,000
	?	D	CTH EB (STH 29 to STH 54) Reconstruction	-	-	-	-	2,000,000	2,000,000
	?	D	CTH W (STH 96 to S County Line) Recondition	-	-	-	-	2,300,000	2,300,000
	?	D	CTH NN (STH 96 to Cooperstown Rd) Recondition	-	-	-	-	610,000	610,000
	?	D	CTH JJ (STH 141 to Hazen Rd) Recondition	-	-	-	-	153,000	153,000
	?	D	CTH JJ (CTH QQ to Micolichek Ln) Recondition	-	-	-	-	355,000	355,000
	?	D	CTH DD (STH 96 to Van Dyke St) Recondition	-	-	-	-	340,000	340,000
	?	D	CTH D (CTH Z to Plum Creek) Recondition	-	-	-	-	470,000	470,000
	?	D	CTH C (CTH B to CTH U) Recondition	-	-	-	-	815,000	815,000
	?	D	CTH ZZ (STH 96 to West County Rd) Recondition	-	-	-	-	505,000	505,000
	?	D	Preliminary Costs for 2016	-	-	-	-	277,000	277,000
Transportation Total				7,990,000	10,775,000	8,372,000	10,365,000	9,225,000	46,727,000

October 20, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION ADOPTING BROWN COUNTY'S
2011 FIVE-YEAR CAPITAL IMPROVEMENT PLAN

WHEREAS, Brown has developed a Five-Year Capital Improvement Plan (CIP) for the period 2011 through 2015; and

WHEREAS, a Capital Improvement Plan is an excellent planning document to assist the County in realizing the goals of the plan and to provide a pathway for implementing those plans.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the Brown County 2011 Five-Year Capital Improvement Plan attached hereto be adopted.

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

FISCAL NOTE: This resolution does not require an appropriation from the County General Fund. The projects scheduled for 2011 in the 2015 Five-Year Capital Improvement Plan attached have been included in the proposed 2011 Brown County budget. Most will be funded through a future bond issue, as indicated in the attached CIP. Projects included in the CIP and scheduled for 2011 through 2015 would be approved by inclusion in future adopted budgets or by separate County Board resolution.

BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

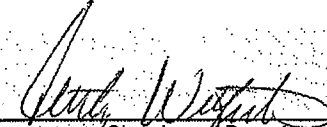
Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.072.001.5700	Contracted Services	\$150,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.072.001.4600.320	Charges and Fees Record Redaction	\$150,000

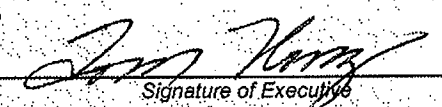
Narrative Justification:


Allocation of \$150,000 from Charges and Fees Records Redaction for contracted services related to redaction of Social Security numbers from real estate records.

Redaction fee of \$5 per document implemented June 25, 2010 with the enactment of 2009 Wisconsin Act 314. Legislation allows collection of fee only if used to redact Social Security numbers. The amount for contracted services will be equal to or less than the amount collected.

AUTHORIZATIONS


 Signature of Department Head
 Department: Register of Deeds
 Date: 9-2-10


 Signature of Executive
 Date: 9/9/10


 9/8/10

Brown County

Register of Deeds

Budget Status Report

8/31/2010

	Annual Budget	YTD Actual
Salaries Personnel Services	\$ 471,684	\$ 308,545
Fringe Benefits	\$ 302,752	\$ 203,387
Operations & Maintenance	\$ 49,463	\$ 34,218
Utilities	\$ 3,600	\$ 1,805
Chargebacks	\$ 163,399	\$ 105,636
Contracted Services	\$ 16,500	\$ 10,915
Transfer Fees	\$ 450,000	\$ 281,749
Charges for Sales & Services	\$ 950,300	\$ 584,988
Property Taxes	\$ (392,902)	\$ (261,935)

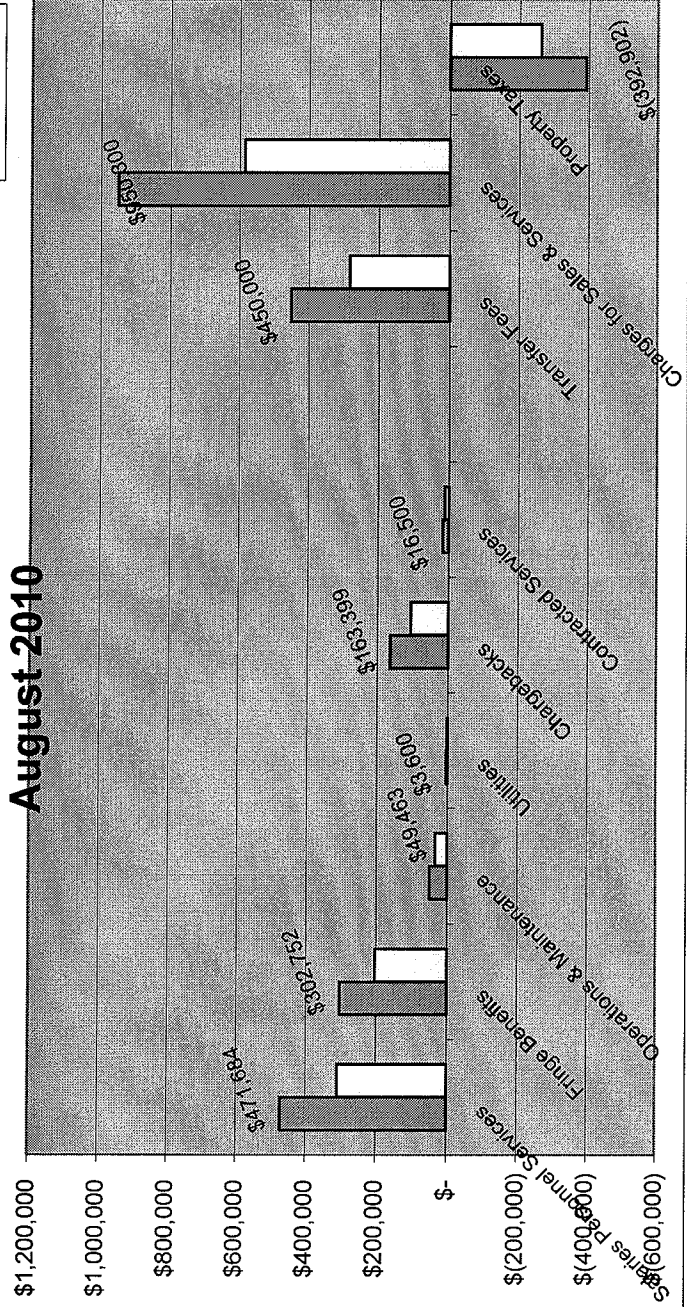
HIGHLIGHTS:

Cost categories are within budget.

Revenue received in excess of costs is returned to the General Fund. The revenue is dependent on the housing market, which has decreased activity since 2006.

**Register of Deeds -
August 2010**

■ Annual Budget
□ YTD Actual



BUDGET ADJUSTMENT REQUEST

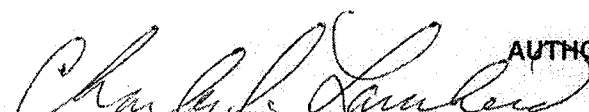
<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/>	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	655.079.001.5825	Recycling Rebate	\$540,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	655.079.011.4600.562	Charges and Fees – Tipping Fees MRF	\$264,896

Narrative Justification:

Single Stream Revenues are estimated to total \$600,000 in 2010. This is an increase from the budgeted \$335,104. The budget for that Account should be increased by \$264,896 to account for that.


90% or \$540,000 of the Single Stream Revenues are to be returned to Port and Solid Waste's Recycling customers as a Recycling Rebate. The Recycling Rebate Account has \$0 budgeted but should be increased to \$540,000 to account for the expected expenditures.


 Signature of Department Head

Department: Port and solid Waste

Date: September 15, 2010

AUTHORIZATIONS


 Signature of Executive

Date: 9/21/10

**ASSIGNMENT OF DOCK WALL LEASE
1990 LEASE**

THIS ASSIGNMENT OF DOCK WALL LEASE (the "Assignment") made this _____ day of _____, 2010 is by and among Flint Hills Resources, LP, a Delaware limited partnership, ("Assignor"), Brown County, a Wisconsin municipal corporation ("Lessor") and Flint Hills Resources Pine Bend, LLC, a Delaware limited liability company ("Assignee").

WITNESSETH

WHEREAS, Assignor, as lessee by the June 16, 2005 assignment, is a party to a dock wall lease ("Lease") with Lessor for certain dock-side property located in the city of Green Bay, County of Brown, State of Wisconsin; such property, including the premises more fully set forth in Exhibit "B," attached hereto and incorporated herein by reference (hereinafter referred to as the "Premises"). A copy of the Lease is attached hereto as Exhibit "A" and is incorporated herein by reference;

WHEREAS, the Lease is dated June 20, 1990 for a term of twenty-five (25) years from the completion of certain improvements to the Premises, and to adjacent real property owned by Assignor to be completed by Lessor pursuant to the Lease;

WHEREAS, Fox River Dock Company, Inc., original lessee on the Lease, assigned its interest in the Premises to Koch Exploration Company, a Kansas Corporation, who through merger became Koch Exploration Company, LLC, a Delaware limited liability company, in the May 28, 1997 Assignment of Dock Wall Lease, 1990 Lease, as attached hereto as Exhibit "D";

WHEREAS, Koch Exploration Company, LLC assigned its interest in the Premises to Koch Materials Company in the January 27, 2003 Assignment of Dock Wall Lease, 1990 Lease, as attached hereto as Exhibit "E";

WHEREAS, Koch Materials Company assigned its interest in the Premises to Flint Hills Resources, LP in the June 16, 2005 Assignment of Dock Wall Lease, 1990 Lease, as attached hereto as Exhibit "F";

WHEREAS, Assignor desires to assign its interest in the Premises under the Lease to Assignee;

WHEREAS, Assignee desires to accept such assignment from Assignor; and,

WHEREAS, pursuant to the terms of the Lease, Assignor may not assign its interest in the Lease without the prior written approval of the Lessor.

NOW, THEREFORE, for good and valuable consideration, the receipt of which is acknowledged, Assignor and Assignee agree as follows:

1. Assignment. Assignor hereby assigns to Assignee all of its rights, title and interest as lessee of the Premises under the Lease.

2. Assumption. Assignee accepts such Assignment and agrees to accept all rights obligations relating to the Premises under the Lease.

3. Assignor's Liability. As of the effective date of this Assignment, the Assignor shall have no further liability for performance of the Lease as it relates to the Premises, except as provided herein.

4. Wharfage and Dockage Fees. Assignee shall pay Lessor wharfage and dockage fees as set forth in Exhibit "C".

5. Consent to Assignment. In accordance with Paragraph 16 of the Lease, Lessor joins this Assignment of Dock Wall Lease to evidence approval.

6. Effective Date. This Assignment shall be effective as of the later of:

- (a) the date the Assignor conveys legal title of certain real property contiguous to the Premises to Assignee; or
- (b) the date all the parties hereto have executed this Assignment.

7. Successors and Assigns. This Assignment shall be binding upon and inure to the benefit of the parties, their heirs, personal representatives, successors and assigns.

8. Governing Law. This Assignment shall be construed and enforced in accordance with the laws of the State of Wisconsin.

REST OF PAGE INTENTIONALLY LEFT BLANK

Dated as of the day, month and year first set forth above.

FLINT HILLS RESOURCES, LP

By: _____

Name: _____

Title: _____

Date: _____

FLINT HILLS RESOURCES PINE BEND, LLC

By: _____

Name: _____

Title: _____

Date: _____

Consented to by: BROWN COUNTY

By: _____

Name: _____

Title: _____

Date: _____

THIS INSTRUMENT PREPARED BY:

Kimberley M. O'Hara
Flint Hills Resources, LP
4111 E. 37th Street North
Wichita, Kansas 67220
PO Box 2917
Wichita, Kansas 67201
(316) 828-8156

**ASSIGNMENT OF DOCK WALL LEASE
1996 LEASE**

THIS ASSIGNMENT OF DOCK WALL LEASE (the "Assignment") made this _____ day of _____, 2010 is by and among Flint Hills Resources, LP, a Delaware limited partnership, ("Assignor"), Brown County, a Wisconsin municipal corporation ("Lessor") and Flint Hills Resources Pine Bend, LLC, a Delaware limited liability company ("Assignee").

WITNESSETH

WHEREAS, Assignor, as lessee by the June 16, 2005 assignment, is a party to a dock wall lease ("Lease") with Lessor for certain dock-side property located in the city of Green Bay, County of Brown, State of Wisconsin; such property, including the premises more fully set forth in Exhibit "B," attached hereto and incorporated herein by reference (hereinafter referred to as the "Premises"). A copy of the Lease is attached hereto as Exhibit "A" and is incorporated herein by reference;

WHEREAS, the Lease is dated July 29, 1996 for a term of twenty-five (25) years from the completion of certain improvements to the Premises, and to adjacent real property owned by Assignor to be completed by Lessor pursuant to the Lease;

WHEREAS, Fox River Dock Company, Inc., original lessee on the Lease, assigned its interest in the Premises to Koch Exploration Company, a Kansas Corporation, who through merger became Koch Exploration Company, LLC, a Delaware limited liability company, in the May 28, 1997 Assignment of Dock Wall Lease, 1996 Lease, as attached hereto as Exhibit "D";

WHEREAS, Koch Exploration Company, LLC assigned its interest in the Premises to Koch Materials Company in the January 27, 2003 Assignment of Dock Wall Lease, 1996 Lease, as attached hereto as Exhibit "E";

WHEREAS, Koch Materials Company assigned its interest in the Premises to Flint Hills Resources, LP in the June 16, 2005 Assignment of Dock Wall Lease, 1996 Lease, as attached hereto as Exhibit "F";

WHEREAS, Assignor desires to assign its interest in the Premises under the Lease to Assignee;

WHEREAS, Assignee desires to accept such assignment from Assignor; and,

WHEREAS, pursuant to the terms of the Lease, Assignor may not assign its interest in the Lease without the prior written approval of the Lessor.

NOW, THEREFORE, for good and valuable consideration, the receipt of which is acknowledged, Assignor and Assignee agree as follows:

1. Assignment. Assignor hereby assigns to Assignee all of its rights, title and interest as lessee of the Premises under the Lease.

2. Assumption. Assignee accepts such Assignment and agrees to accept all rights obligations relating to the Premises under the Lease.

3. Assignor's Liability. As of the effective date of this Assignment, the Assignor shall have no further liability for performance of the Lease as it relates to the Premises, except as provided herein.

4. Wharfage and Dockage Fees. Assignee shall pay Lessor wharfage and dockage fees as set forth in Exhibit "C".

5. Consent to Assignment. In accordance with Paragraph 16 of the Lease, Lessor joins this Assignment of Dock Wall Lease to evidence approval.

6. Effective Date. This Assignment shall be effective as of the later of:

- (a) the date the Assignor conveys legal title of certain real property contiguous to the Premises to Assignee; or
- (b) the date all the parties hereto have executed this Assignment.

7. Successors and Assigns. This Assignment shall be binding upon and inure to the benefit of the parties, their heirs, personal representatives, successors and assigns.

8. Governing Law. This Assignment shall be construed and enforced in accordance with the laws of the State of Wisconsin.

REST OF PAGE INTENTIONALLY LEFT BLANK

Dated as of the day, month and year first set forth above.

FLINT HILLS RESOURCES, LP

By: _____

Name: _____

Title: _____

Date: _____

FLINT HILLS RESOURCES PINE BEND, LLC

By: _____

Name: _____

Title: _____

Date: _____

Consented to by: BROWN COUNTY

By: _____

Name: _____

Title: _____

Date: _____

THIS INSTRUMENT PREPARED BY:

Kimberley M. O'Hara
Flint Hills Resources, LP
4111 E. 37th Street North
Wichita, Kansas 67220
PO Box 2917
Wichita, Kansas 67201
(316) 828-8156

Confidentiality Agreement

This agreement is by and between ENCAP L.L.C. ("ENCAP") and Brown County – Port of Green Bay.

WHEREAS, ENCAP and Brown County – Port of Green Bay desire to engage in discussions and, possibly, a commercial relationship involving the development, manufacture and sales of mechanically modified soil products (the "Project").

WHEREAS, ENCAP (including respective subsidiaries) may necessarily be called upon to provide Brown County-Port of Green Bay with proprietary information relating to areas of ENCAP'S research, development, manufacturing, marketing, sales, and other business activities.

WHEREAS, each party recognizes that Proprietary Information has been developed through the expenditure of substantial time, effort, and money, and it is a valuable asset which the respective party desires to retain in confidence.

WHEREAS, each party recognizes Brown County-Port of Green Bay is a governmental entity subject to Wisconsin's Open Records Law at Wis. Stat. Secs. 19.32, et seq.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Proprietary Information. For purposes of this Agreement, the term "Proprietary Information" shall include any and all information (unless specifically excepted below) meeting the statutory definition of a trade secret at Wis. Stat. 134.90 (1)(c): "Trade secret means information including a formula, pattern, compilation, program, device, method, technique, process to which all of the following apply:
 - a. The information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by other persons who can obtain economic value from its disclosure or use.
 - b. The information is the subject of efforts to maintain its secrecy that are reasonable under the circumstances.

Proprietary Information shall not include the following:

- i) Information which the receiving party can show was lawfully in its possession at or prior to the time of disclosure; or

- ii) Information which the receiving party can show is or becomes a part of the public domain by publication or otherwise, except by breach of this Agreement; or
- iii) Information which, subsequent to disclosure, is obtained by the receiving party from a third party who: (a) is lawfully in possession of such information; and/or (b) is not subject to a contractual or fiduciary relationship to the other party with respect to such information, and does not require the receiving party to undertake the confidential commitment with respect to such information; or
- iv) Information which the receiving party can show was developed by the receiving party independently of Proprietary Information received from the disposing party; or
- v) Information which is released from obligations of confidentiality by the express written consent of the disclosing party.

2. Proprietary Information Held in Confidence. Proprietary Information shall be received and maintained by each party in the strictest confidence, and neither party shall use the Proprietary Information for any purpose other than that contemplated herein. Neither party shall publish or disclose Proprietary Information without notifying the other party in writing at least ten (10) days prior to disclosure. Both parties further agree that Proprietary Information can not be used to develop, test, manufacture, re-manufacturer, purchase, or sell items derived from, or in any way related to, Proprietary Information without receiving prior written consent from the other party. The parties, subject to paragraph #3 below, may disclose Proprietary Information only to those persons employed by, or under contract with, either party or any subsidiary thereof, who are directly involved with the Project, and who shall be made aware of the confidential nature of the Proprietary Information disclosed to them. The obligations of confidentiality imposed hereunder shall remain effective as to each element of Proprietary Information for a period of ten (10) years from the date of initial disclosure.

3. Brown County-Port of Green Bay's obligation under this agreement to protect the confidentiality of ENCAP proprietary information will be subordinate to its obligation to comply with Wisconsin's Open Records Law at Wis. Stat. 19.32, et.seq. Brown County-Port of Green Bay will take reasonable and lawful steps to protect the confidentiality of ENCAP proprietary information; however, the parties acknowledge Brown County-Port of Green Bay may be required to disclose information meeting the above definition of "proprietary information" pursuant to Wisconsin Open Records law upon a request for disclosure of records.

IN WITNESS WHEREOF, this Agreement has been executed on behalf of each party on the date and year written below, and by execution thereof each party acknowledges receipt of an original of this Agreement.

ENCAP L.L.C.

Chris Calawerts

By _____

Title: President

Date: _____

By _____

Title _____

Date: _____

BID TABULATION RECORD		
PROJECT NAME: FURNISH & INSTALL GAS BLOWER AT EAST LANDFILL		
SEALED BID: PROJECT #1419 PORT & SOLID WASTE		
BUYER: DCD		
DUE DATE & TIME : SEPTEMBER 2, 2010 AT 11:00 AM TO BROWN COUNTY CLERK		
OPENING DATE & TIME: SEPTEMBER 2, 2010 AT 11:15 AM		
CONTRACTOR	TOTAL INSTALLED COST	ADDENDUM 1
Reeke-Marold Company	\$ 44,900.00	Yes
August Winter & Sons	\$ 38,400.00	Yes
Unison Solutions	\$ 44,850.00	* No
* Note: Addendum page was signed by Unison Solutions but addendum 1 was not initialed.		

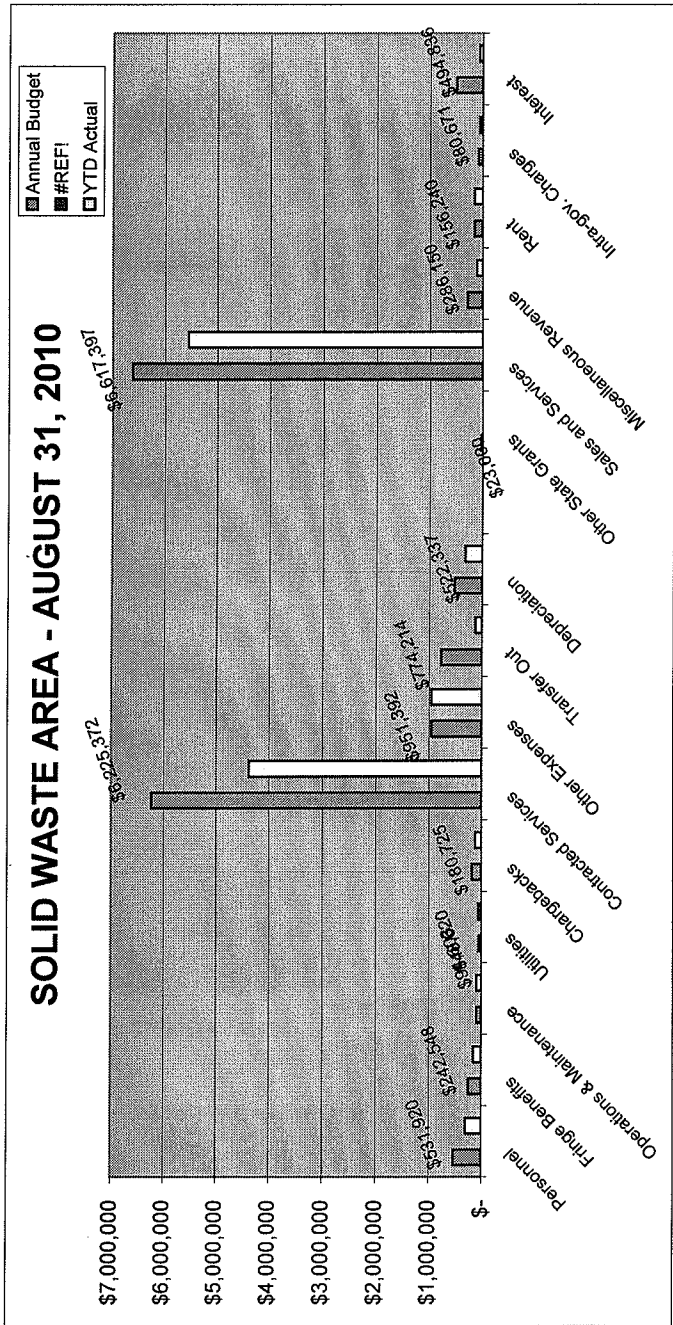
Brown County
Port & Solid Waste
Solid Waste Area Budget Status Report
8/31/2010

	Annual Budget	YTD Actual
Personnel	\$ 531,920	\$ 297,848
Fringe Benefits	\$ 242,548	\$ 151,538
Operations & Maintenance	\$ 94,603	\$ 91,070
Utilities	\$ 48,620	\$ 57,279
Chargebacks	\$ 180,725	\$ 116,608
Contracted Services	\$ 6,225,372	\$ 4,377,560
Other Expenses	\$ 951,392	\$ 950,058
Transfer Out	\$ 774,214	\$ 125,476
Depreciation	\$ 522,337	\$ 320,741
Other State Grants	\$ 23,000	\$ -
Sales and Services	\$ 6,617,397	\$ 5,553,152
Miscellaneous Revenue	\$ 286,150	\$ 110,070
Rent	\$ 156,240	\$ 154,019
Intra-gov. Charges	\$ 80,671	\$ 53,574
Interest	\$ 494,836	\$ 61,589

HIGHLIGHTS:

Expenses: Other Expenses includes unbudgeted Recycling Rebate of \$426,000. Budget Adjustment will budget for that with off-setting revenues for Tipping Fees - MRF. New Transfer Station Contract begun mid-year is more expensive than budgeted.

Revenues: BOW shared recycling revenues of \$172,933 from Single stream MRF operation higher than budgeted.



Brown County
Port & Solid Waste
Port Area Budget Status Report
8/1/2010

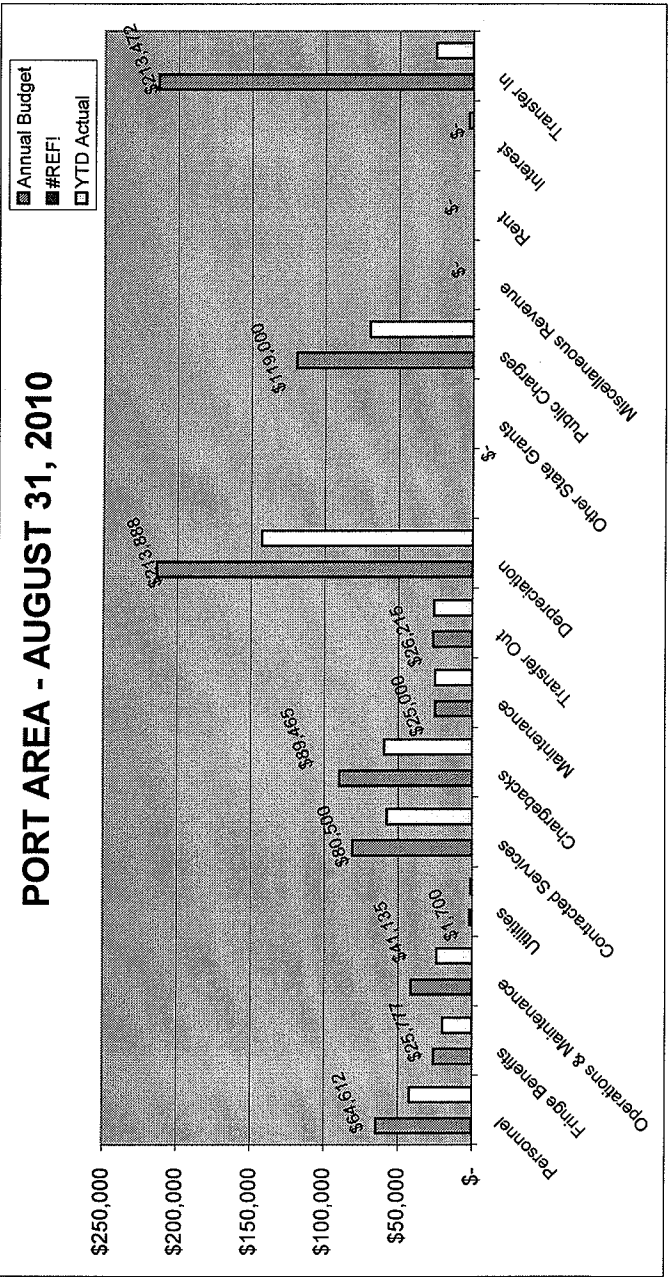
	Annual Budget	YTD Actual
Personnel	\$ 64,612	\$ 42,061
Fringe Benefits	\$ 25,777	\$ 19,971
Operations & Maintenance	\$ 41,135	\$ 23,913
Utilities	\$ 1,700	\$ 1,126
Contracted Services	\$ 80,500	\$ 57,646
Chargebacks	\$ 89,465	\$ 59,286
Maintenance	\$ 25,000	\$ 25,000
Transfer Out	\$ 26,215	\$ 25,810
Depreciation	\$ 213,888	\$ 142,592
Other State Grants	\$ -	\$ -
Public Charges	\$ 119,000	\$ 69,716
Miscellaneous Revenue	\$ -	\$ -
Rent	\$ -	\$ -
Interest	\$ -	\$ 2,552
Transfer In	\$ 213,472	\$ 25,000

HIGHLIGHTS:

Expenses: Memberships to Amer. Asso of Port Authorities, Asso Great Lakes Ports, Travel to Wash. DC for Congress. Lobbying, Contracted Services for HWY dept Bay port cell reconstruction and Hwy 41 embankment study.

Revenues: Public Charges include dockwall leases and foreign trade zone revenues.

PORT AREA - AUGUST 31, 2010



PROPOSED ORDINANCE FOR BROWN COUNTY, WI
LAND INFORMATION COUNCIL
TO BE CODIFIED AS 3.081 BROWN COUNTY CODE OF ORDINANCES

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

- Section 1 -** **LAND INFORMATION COUNCIL.** (1) The Brown County Land Information Council, consisting of not fewer than 8 members, is hereby created pursuant to section 59.72(3m). The Brown County Land Information Council shall consist of the Register of Deeds, the Treasurer, a member of the Board appointed by the Chair of the Planning, Development and Transportation Committee, the Real Property Lister, if one has been appointed, or their designees and the following members or their designees:
- a. A representative of the Land Information Office.
 - b. A representative from a Brown County Municipality as appointed by the County Executive
 - c. A realtor or a member of the Realtors Association employed within the county as appointed by the County Executive.
 - d. A Public Safety or Emergency Communications representative employed within the county.
 - e. The County Surveyor or a Registered Professional Land Surveyor employed within the county.
 - f. Support Services Captain of the Sheriff's Department.
 - g. Director of Administration
 - h. Information Services Director
 - i. Highway Commissioner
 - j. Planning Director.
 - k. Zoning Administrator
 - l. County Conservationist
 - m. Any other members of the board or public that the Board designates.
- (2) Notwithstanding section (1), if no person is willing to serve under section (1)b., c., or d., the board may create or maintain the council without the member designated under section (1)b., c., or d.
- (3) The Brown County Land Information Council shall review the priorities, needs, policies, and expenditures of a land information office established by the board and advise the county on matters affecting the land information office.
- (4) Council members who hold county elective office or who are employed by the county will serve on the council for so as long as they hold office or

are employed by the county. Appointed council members will serve two-year terms.

- (5) The Brown County Land Information Council shall meet on an as-needed basis.
- (6) The Brown County Board of Supervisors will not pay either per diem meeting payments or reimbursements for mileage to any members of the Brown County Land Information Council who will attend meetings.

Section 2 - This ordinance shall become effective upon passage and publication.

Respectfully submitted,

BROWN COUNTY LAND INFORMATION
COMMITTEE

BROWN COUNTY PLANNING,
DEVELOPMENT AND TRANSPORTATION
COMMITTEE

Approved by:

COUNTY EXECUTIVE (Date)

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Final Draft Approved by Corporation Counsel

Fiscal note: The Brown County Land Information Committee recommends that the Brown County Board of Supervisors reconstitute a Brown County Land Information Council so that Brown County will continue to be authorized to retain part of the fee for recording or filing each instrument that is recorded or filed in the Office of the Brown County Register of Deeds, for use by Brown County to fund its Land Information Program, and so that Brown County will continue to be authorized to apply to the Wisconsin Department of Administration for grants for land information projects.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____



Land Records Modernization/Land Information 5-Year Strategic Plan

Executive Summary

Many of the County's essential services rely on accurate and up-to-date land information. Emergency response, resource conservation, infrastructure planning, facility maintenance, economic development, regulatory inspection, and many other county functions involve the storage of, access to, and analysis of various land records. Efficient access to information about addresses, roads, building, utilities, floodplains, response districts, voting wards, zoning, land use, tax parcels and other combinations of land information is critical for various functions of government and very beneficial to the public as well.

Geographic Information System (GIS) has the unique ability to combine land information into a comprehensive system that can be shared throughout each County department and also easily distributed to businesses and citizens who use land records and maps. GIS has emerged as a best framework for storing, identifying, searching, and analyzing massive volume of data, maps, documents, and other data information. GIS has proven to be a very powerful way to combining text search and geographic search to allow analysts and decision makers to see relevant information faster.

The Wisconsin Land Information Program (WLIP) provides the resources and support to keep each county's land records system and GIS in operation. Brown County has benefited greatly from the WLIP since its inception nearly 20 years ago, and we plan for continued success over the next five years.

The purpose of this document is to update Brown County's Plan for Land Records Modernization and GIS. The overall goal of this plan is to ensure key program functions of the County are supported. Additionally, Wisconsin State Statute 59.72 requires that counties update their Land Information Plans every five years in order to retain the real estate document recording fees which fund the program. Finally, this document provides county and municipal officials, private businesses, and other interested parties with basic knowledge of the County's efforts in land information and GIS.

The format and content of this plan is based upon the Wisconsin Department of Administration's *Uniform Instructions for Preparing County Land information Plans* dated December 2009.

Over the next five years, the emphasis for the Brown County Land Information Program will be on continuing to add value and create efficiencies by enhancing our "Enterprise GIS" and in particular expanding the use of Mobile GPS/GIS technology, developing more document imaging implementations, creating a better address management system, and employing "LEAN Management" work flow analysis to improve efficiency and accuracy while maintaining the many other datasets within our existing GIS system.



GRANT APPLICATION REVIEW

Department: PALS Preparer: Aaron Schuette Date: 9/9/2010Grant Title: Shoreland Wetlands GIS Refinement and Delineation Grantor Agency: Wisconsin Coastal Management Program (WCMP)Grant Period: 7/1/2011 to 6/30/2012 Grant # (if applicable): N/A

Brief description of activities/items proposed under grant:

Utilize Brown County's 2010 digital orthophotography, color infrared orthophotography, and recorded land divisions to refine the WDNR wetland maps for purposes of administering Brown County's shoreland wetlands ordinance and environmentally sensitive area regulations. The grant will pay for Brown County staff to perform the Geographic Information System (GIS) mapping, coordination with the WDNR, and dissemination to the public. The refined wetlands will more accurately reflect actual field conditions, thereby improving the efficiencies of private development, private construction, and County reviews.

Total Grant Amount: \$ 30,000 Yearly Grant Amount: \$ 30,000 Term of Grant: 1 yearIs this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant? _____

Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ NoWill the grant fund new or existing positions? ☒ Yes ☐ No If yes, explain:Grant will cover staff time to perform the grant objectives as described in the application.Are matching resources required? ☒ Yes ☐ No If so, what is the amount of the match \$ 30,000How will it be met? PALS staff will meet this match through in-kind time toward the project.

Explain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.): _____


None

Explain any maintenance of efforts once the grant ends: _____

Maintenance of grant records.

Budget Summary:	Salaries:	<u>\$40,000</u>
	Fringe Benefits:	<u>\$20,000</u>
	Operation and Maintenance:	_____
	Travel/Conference/Training:	_____
	Contracted Services:	_____
	Outlay:	_____
	Other (list):	_____
	Total Expenditures:	<u>\$60,000</u>
	Total Revenues:	<u>\$30,000</u>
	Required County Funds:	<u>\$30,000 in Kind</u>

APPROVALS



 Signature of Department Head
Date: 9/9/10


 Signature of Director of Administration
Date: 9/10/10

GRANT APPLICATION REVIEW

Department: PALS Preparer: Aaron Schuette Date: 9/9/2010Grant Title: Brownfields Assessment Grant Grantor Agency: EPAGrant Period: 9/1/2011 to 8/31/2014 Grant # (if applicable): CFDA# 68.818

Brief description of activities/items proposed under grant:

Inventory and preparatory analysis of properties that have actual or perceived contamination (brownfields) by hazardous substances (heavy metals, solvents, hazardous chemicals, etc.). The grant would be used to prepare Phase I and Phase II environmental site assessments on properties identified by Brown County and local municipalities that are vacant or underutilized due to potential contamination from hazardous substances. The intent is that this would be the first step in cleaning up the sites and moving them to cleaned sites ready for redevelopment and higher uses than presently occupy the sites.

Total Grant Amount: \$ 200,000 Yearly Grant Amount: \$ 66,667 Term of Grant: 3 yearsIs this a new grant or a continuation of an existing grant? ☐ New ☒ ContinuationIf a continuation, how long have we received the grant? Since 9/1/2008Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ NoWill the grant fund new or existing positions? ☒ Yes ☐ No If yes, explain:

Grant can cover eligible programmatic activities undertaken by existing staff as described in EPA-approved work plan following grant award

Are matching resources required? ☐ Yes ☒ No If so, what is the amount of the match \$ _____

How will it be met? _____

Explain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.): _____

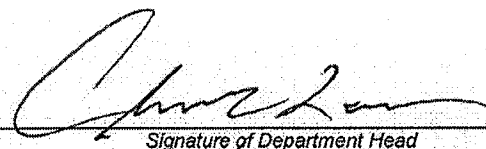
None

Explain any maintenance of efforts once the grant ends: _____

Maintenance of grant records for time period of time determined by EPA

Budget Summary:	Salaries:	<u>\$6,000</u>
	Fringe Benefits:	<u>\$3,000</u>
	Operation and Maintenance:	_____
	Travel/Conference/Training:	<u>\$4,000</u>
	Contracted Services:	<u>\$187,000</u>
	Outlay:	_____
	Other (list):	_____
	Total Expenditures:	<u>\$200,000</u>
	Total Revenues:	<u>\$200,000</u>
	Required County Funds:	<u>\$0</u>

APPROVALS


Signature of Department Head

Date: 9/9/10


Signature of Director of Administration

Date: 9/10/10

Brown County
Planning

Budget Status Report

8/31/2010

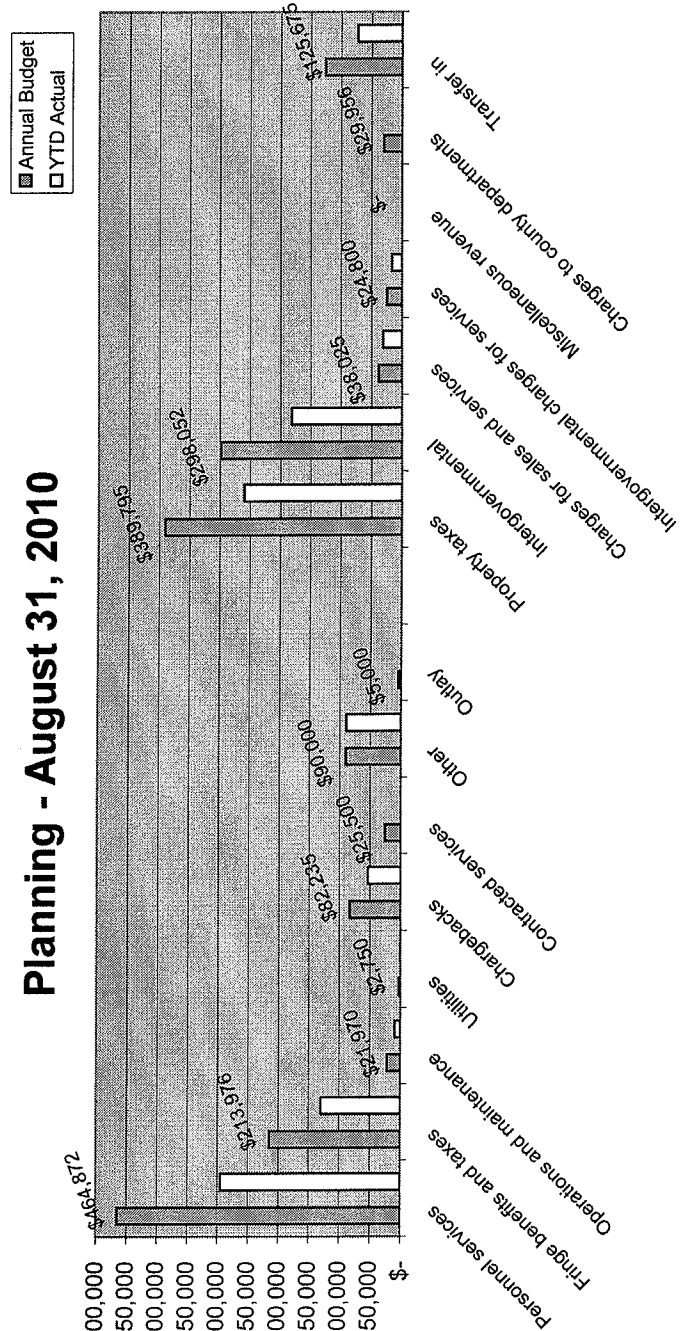
	Annual Budget	YTD Actual
Personnel services	\$ 464,872	\$ 295,131
Fringe benefits and taxes	\$ 213,976	\$ 129,572
Operations and maintenance	\$ 21,970	\$ 8,962
Utilities	\$ 2,750	\$ 373
Chargebacks	\$ 82,235	\$ 53,548
Contracted services	\$ 25,500	\$ -
Other	\$ 90,000	\$ 88,855
Outlay	\$ 5,000	\$ -
Property taxes	\$ 389,795	\$ 259,863
Intergovernmental	\$ 298,052	\$ 181,324
Charges for sales and services	\$ 38,025	\$ 30,926
Intergovernmental charges for services	\$ 24,800	\$ 16,489
Miscellaneous revenue	\$ -	\$ 32
Charges to county departments	\$ 29,956	\$ -
Transfer in	\$ 125,675	\$ 72,779

HIGHLIGHTS:

Expenditures: All categories are progressing as anticipated.

Revenues: All categories are at or near expectations.

Planning - August 31, 2010



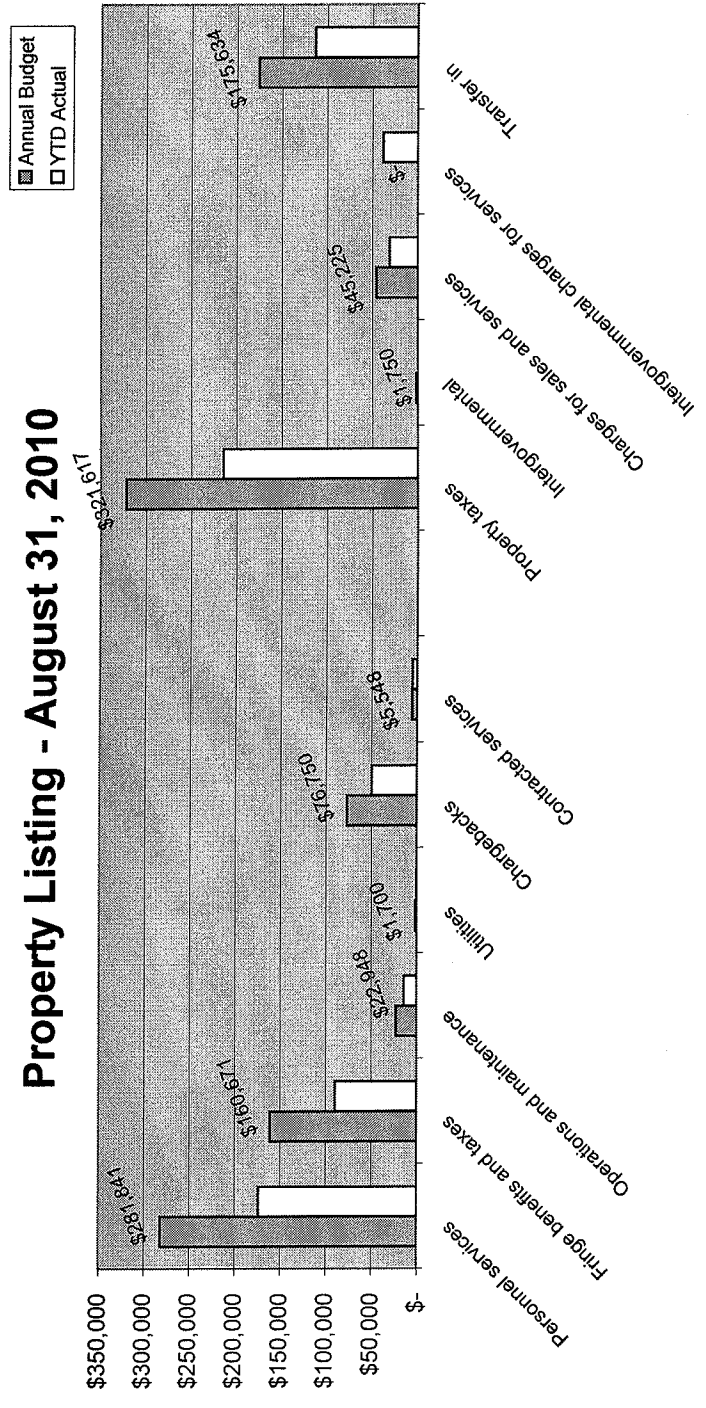
	Annual Budget	YTD Actual
Personnel services	\$ 281,841	\$ 173,575
Fringe benefits and taxes	\$ 160,671	\$ 89,744
Operations and maintenance	\$ 22,948	\$ 14,003
Utilities	\$ 1,700	\$ 484
Chargebacks	\$ 76,750	\$ 49,733
Contracted services	\$ 5,548	\$ 5,181
Property taxes	\$ 321,617	\$ 214,411
Intergovernmental	\$ 1,750	\$ -
Charges for sales and services	\$ 45,225	\$ 30,904
Intergovernmental charges for services	\$ -	\$ 38,000
Transfer in	\$ 175,634	\$ 113,362

HIGHLIGHTS:

Expenditures: All expenditures are within anticipated levels.

Revenues: All revenues are at or above projections.

Property Listing - August 31, 2010



ZONING

Brown County



305 E. WALNUT STREET, ROOM 320
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

WILLIAM BOSIACKI

PHONE (920) 448-6480 FAX (920) 448-4487
WEB SITE www.co.brown.wi.us/zoning

ZONING ADMINISTRATOR

Mandatory POWTS Maintenance Mandate for Mounds & Holding Tanks

	# of Inspection Forms Sent out on April 19, 2010	# Received as of September 21, 2010	# Forms still needed	# that were Failing
Mound Systems	249	158	91	3
Holding Tanks	913	645	268	2
Total	1162	803	359	5



ZONING

Brown County



305 E. WALNUT STREET, ROOM 320
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

WILLIAM BOSIACKI

PHONE (920) 448-6480 FAX (920) 448-4487
WEB SITE www.co.brown.wi.us/zoning

ZONING ADMINISTRATOR

October 5, 2010

SECOND NOTICE

Dear Property Owner:

This office has not received your POWTS Inspection Form that was sent out on April 19, 2010. This was a mandatory inspection that needs to be completed either for your mound system or your holding tank (s) on your property. The due date for this mandatory inspection was October 1, 2010.

Enclosed is another POWTS Inspection Form (brown sheet) for your pumper/inspector to complete. Also enclosed is a 2005 aerial photo of your property. The photo is for the pumper/inspector to indicate where your system is located on your property. BOTH OF THESE ORIGINAL FORMS MUST BE MAILED BACK TO THIS OFFICE COMPLETED, SIGNED, AND DATED BY THE INSPECTOR/PUMPER. We will NOT accept copies or a fax. Once this initial inspection is completed, every three years thereafter, you will be notified by this office when your next POWTS inspection form is due.

THIS SECOND NOTICE IS DUE BACK TO OUR OFFICE NO LATER THAN NOVEMBER 5, 2010. FAILURE TO COMPLY WILL RESULT IN LEGAL ACTION FROM THE BROWN COUNTY CORPORATION COUNSEL.

Please contact Brown County Zoning at the above number if you have any questions.

Sincerely,

William Bosiacki
Zoning Administrator

Enclosures



Brown County

Zoning

Budget Status Report

8/31/2010

	Annual Budget	YTD Actual
Personnel services	\$ 175,890	\$ 95,133
Fringe benefits and taxes	\$ 88,314	\$ 50,064
Operations and maintenance	\$ 15,010	\$ 6,712
Utilities	\$ 2,000	\$ 477
Chargebacks	\$ 59,973	\$ 39,050
Contracted services	\$ 6,232	\$ 5,500
Other	\$ 200,000	\$ 61,758
Property taxes	\$ 24,355	\$ 16,237
Intergovernmental	\$ 200,000	\$ 61,758
Licenses & permits	\$ 132,275	\$ 122,820
Charges for sales and services	\$ 171,840	\$ 171,134
Intergovernmental charges for services	\$ 12,884	\$ 8,357
Transfer in	\$ 11,297	\$ -

HIGHLIGHTS:

Expenditures: All categories are progressing as anticipated.

Revenues: Permits and public charges are progressing at our anticipated rate.

Zoning - August 31, 2010



Brown County Highway
Budget to Actual State Billing
2010

Maintenance	Description	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract	Remaining	% Used
0005-01-40	Admin Non Patrol Supervision	-	-	472.29	131,495.92	-	-	1,499.61	4,490.44	-	-	-	-	137,986.26	165,900.00	27,913.74	83.16%
0005-01-01	Roadway Asphalt Maintenance	4,103.87	4,358.11	1,982.16	1,411.42	1,150.68	1,721.00	14,461.83	7,532.67	-	-	-	-	36,701.84	161,100.00	124,398.16	22.78%
0005-01-03	Roadway Concrete Maintenance	8,835.82	17,511.41	8,675.15	14,524.79	12,097.67	10,599.84	6,774.58	6,040.18	-	-	-	-	85,059.44	212,300.00	127,240.56	40.07%
0005-01-04	Roadway Concrete Maintenance-143	1,139.39	3,978.04	1,832.66	971.93	1,214.23	1,057.65	1,142.45	1,181.55	-	-	-	-	12,517.90	95,000.00	82,482.10	13.18%
0005-01-05	Roadway Shoulder Maintenance	-	-	-	21,256.72	6,526.69	3,084.80	1,071.25	5,128.18	-	-	-	-	37,079.64	30,000.00	(7,079.64)	123.60%
0005-01-06	Roadway Shoulder Maintenance-143	-	-	-	1,000.88	-	-	-	-	-	-	-	-	1,000.88	5,000.00	3,999.12	20.02%
0005-01-31	Roadway Facility Maintenance	3,482.94	11,791.33	1,334.61	10,572.20	22,386.07	22,759.97	2,022.80	2,572.79	-	-	-	-	76,922.51	107,000.00	30,077.49	71.89%
0005-01-32	Roadway Facility Maintenance-143	1,251.04	4,207.57	1,746.72	1,412.37	1,412.37	4,776.32	45,807.29	1,224.88	-	-	-	-	19,740.06	40,000.00	20,259.94	48.35%
0005-01-33	Roadside Vegetation	11,946.27	17,047.52	50,087.65	67,282.27	25,682.02	36,979.32	45,837.35	33,786.83	-	-	-	-	288,289.23	219,300.00	(69,289.23)	131.60%
0005-01-34	Roadside Vegetation-143	3,760.35	3,163.46	1,737.54	24,833.02	8,184.33	3,821.59	13,488.20	2,913.95	-	-	-	-	61,902.44	79,800.00	17,897.56	77.57%
0005-01-07	Roadway Routine Misc.	-	853.59	2,785.63	13,438.90	4,806.99	3,852.30	3,099.94	5,511.94	-	-	-	-	34,349.29	97,800.00	63,450.71	35.12%
0005-01-08	Routine Misc.-143	-	-	468.88	3,879.29	3,034.76	2,948.68	549.42	1,695.95	-	-	-	-	12,576.98	76,600.00	64,023.02	16.42%
0005-01-11	Winter Maintenance	173,926.66	165,468.95	78,111.82	34,247.80	2,729.63	151.48	-	-	-	-	-	-	454,636.34	1,145,000.00	690,363.66	39.71%
0005-01-12	Winter Maintenance-143	28,318.82	50,968.53	18,478.76	4,677.42	2,011.01	394.72	3,055.02	11,777.51	-	-	-	-	102,443.33	256,600.00	154,156.67	39.92%
0005-01-21	Routine Bridge	255.40	430.28	255.40	2,060.40	191.55	221.57	496.17	4,942.98	-	-	-	-	20,239.74	111,000.00	90,760.26	18.23%
0005-01-22	Routine Bridge-143	456.96	297.70	255.40	5,799.25	1,892.48	22,922.70	18,699.95	3,052.39	-	-	-	-	12,661.48	55,000.00	42,338.52	23.02%
0005-01-24	Bridge Lift	-	565.23	3,033.93	15,682.57	1,892.48	22,922.70	18,699.95	3,052.39	-	-	-	-	66,049.25	31,200.00	(34,849.25)	211.70%
0005-01-41	Admin Patrol Supervision	10,643.58	10,527.23	10,722.35	16,129.62	10,048.08	10,051.35	8,483.31	8,726.04	-	-	-	-	85,331.56	127,100.00	41,768.44	67.14%
0005-01-51	Local-DePere/Alouez/Ash/Mason	253.14	28.47	328.03	4,967.18	53.36	533.53	918.06	-	-	-	-	-	7,081.77	29,400.00	22,318.23	24.09%
0005-01-61	Sign Repairs	375.54	299.56	1,057.61	422.05	347.07	-	87.39	165.09	-	-	-	-	2,764.31	29,000.00	26,235.69	9.50%
0005-01-62	Sign Repairs-143	-	163.97	-	163.97	-	-	-	-	-	-	-	-	327.94	6,000.00	5,672.06	5.47%
* Includes 3 payperiods		248,749.48	291,660.95	183,346.59	377,619.47	103,738.99	125,886.82	124,176.52	100,743.37	-	-	-	-	1,555,924.19	3,080,100.00	1,524,175.81	50.52%
0005-08-20	Traffic Signing	110.73	830.83	-	1,108.16	-	2,723.03	1,443.54	-	-	-	-	-	6,216.29	-	(6,216.29)	-
0005-08-10	Pavement Marking	-	-	-	-	-	-	29,584.72	-	-	-	-	-	29,584.72	-	(29,584.72)	-
0031-01-31	Kewaunee County-Culvert Steaming	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0005-01-51	Marquette Bridge	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0005-83-81	Security Fence	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0015-01-24	Door County	-	-	2,292.85	-	-	-	-	-	-	-	-	-	-	-	-	-
0015-01-03	Door County	-	-	-	-	-	-	-	684.21	-	-	-	-	-	-	-	-
0005-83-14	Asphaltic repair	-	-	-	-	3,749.22	-	-	-	-	-	-	-	-	-	-	-
0070-01-11	Winnabago Co-Haul Salt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0044-83-11	Outagamie Bridge Decks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0005-08-25	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total		110.73	830.83	2,292.85	1,108.16	3,749.22	432.14	608.44	1,611.19	-	-	-	-	2,649.77	-	(2,649.77)	-
		248,860.21	292,491.78	183,639.44	378,727.63	107,488.21	129,041.99	155,813.22	103,038.77	-	-	-	-	1,601,101.25	3,080,100.00	1,478,998.75	-

Construction	Description	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract	Remaining	% Used
0077-03-00	Misc Damage Claims	38,037.42	43,048.82	55,338.46	26,335.60	24,915.72	14,851.59	17,330.31	14,225.62	-	-	-	-	234,083.54	-	-	-
0077-03-33	Misc Damage Claims-143 Fire	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1211-18-71	Shoulder Preparation	-	226.31	-	-	-	-	-	-	-	-	-	-	226.31	-	-	-
4075-32-60	Crack Filling-STH 86	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1150-42-60	Bird Netting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0015-01-24	Door County Lift Bridge	-	418.03	-	-	719.02	-	-	-	-	-	-	-	1,137.05	-	-	-
0072-40-36	Door County Lift Bridge	-	-	-	38.30	1,251.77	-	-	-	-	-	-	-	3,465.63	-	-	-
0092-43-03	29-Traffic Control	-	-	-	-	-	3,082.97	7,584.57	7,786.36	-	-	-	-	18,455.90	-	-	-
4131-01-60	-	-	-	1,035.59	-	-	-	-	-	-	-	-	-	-	-	-	-
1490-08-78	-	38,037.42	43,048.82	55,338.46	26,335.60	24,915.72	17,330.31	14,225.62	14,225.62	-	-	-	-	1,035.59	-	-	-
1133-06-00	-	-	-	-	-	-	-	-	-	-	-	-	-	258,404.02	-	-	-
Total		38,037.42	43,048.82	55,338.46	26,335.60	24,915.72	14,851.59	17,330.31	14,225.62	-	-	-	-	1,859,505.27	-	-	-

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
COUNTY MAINTENANCE COSTS

CTH MAINTENANCE-2010

		BUDGET	Percentage of Budget												
			23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	30-Oct-10	27-Nov-10	31-Dec-10	
SUMMER															
Surface Maint	5331-100-11	740,000	40,214	108,107	222,368	401,373	443,412	471,994	480,339	490,115	-	-	-	-	66.23%
Shoulder Maint	5331-100-12	270,000	-	148	1,762	25,536	75,961	95,734	98,366	103,317	-	-	-	-	38.27%
Mowing and Brush	5331-100-13	210,000	5,962	10,449	10,607	17,685	35,382	94,435	127,450	186,575	-	-	-	-	88.85%
Guard Fence/Safety	5331-100-14	35,000	1,570	1,835	2,164	2,548	2,646	3,709	5,580	7,400	-	-	-	-	21.14%
Drain/Culverts/Brdg	5331-100-15	300,000	-	2,676	7,256	17,252	37,046	51,184	73,619	128,514	-	-	-	-	42.84%
Trash Pickup	5331-100-16	300,000	273	652	14,673	61,971	88,360	107,651	124,351	143,680	-	-	-	-	47.89%
Total		1,855,000	48,019	123,867	258,830	526,365	682,807	824,707	909,705	1,059,601	-	-	-	-	57.12%
WINTER															
Drift Prevention	5331-200-21	110,000	961	1,945	7,520	20,696	20,696	20,696	20,696	20,696	-	-	-	-	18.81%
Storage		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	-	-	-	-	100.00%
Apply Chloride	5331-200-23	380,000	41,778	139,489	142,009	148,009	148,009	148,009	148,009	148,009	-	-	-	-	38.95%
Blading & Plowing	5331-200-24	950,000	146,251	311,027	387,838	409,055	409,485	409,485	409,485	409,485	-	-	-	-	43.10%
Total		1,460,000	208,990	472,461	557,367	597,760	598,190	598,190	598,190	598,190	-	-	-	-	40.97%
MAINT SURFACING															
Engineering	5331-400	265,000	21,203	44,374	74,622	104,752	123,089	140,509	156,729	176,353	-	-	-	-	66.55%
Signing	5331-701	225,000	18,383	39,849	69,312	107,608	122,816	136,552	144,792	155,321	-	-	-	-	69.03%
Traffic Signal Mt	5331-702	100,000	2,678	7,882	19,895	27,952	36,583	40,371	43,993	54,112	-	-	-	-	54.11%
Pavement Marking *	5331-100-19	235,000	-	-	-	83	24,020	46,983	53,632	68,068	-	-	-	-	28.97%
Total		4,140,000	299,273	688,433	980,026	1,364,520	1,587,505	1,787,312	1,907,041	2,111,645	-	-	-	-	51.01%
*Paint supplies for county get turned in at year end		ESTIMATE													

*Paint supplies for county get turned in at year end ESTIMATE

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
MACHINERY EXPENSE

OPERATION OF MACHINERY-2010

	BUDGET	23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	24-Jul-10	21-Aug-10	18-Sep-10	1-Nov-10	29-Nov-10	31-Dec-10	Percentage of Budget
Gasoline	30,000	1,674	4,191	6,534	9,330	12,233	18,120	20,764	25,081	-	-	-	83.60%
Diesel Fuel	694,500	45,808	108,838	141,515	171,045	210,337	270,539	316,381	379,483	-	-	-	54.64%
Kerosene	2,000	-	120	120	120	120	120	120	120	-	-	-	6.00%
Motor Oil	25,000	1,883	2,984	4,733	8,197	10,055	10,433	11,151	13,061	-	-	-	52.24%
Grease	5,000	373	885	1,175	1,622	1,908	1,908	2,248	2,292	-	-	-	45.84%
Anti-Freeze	3,000	279	452	493	522	660	660	774	774	-	-	-	25.80%
Repair Labor	850,000	52,541	119,396	177,929	257,990	311,268	366,528	414,265	471,187	-	-	-	55.43%
Repair Material	600,000	15,525	80,249	127,142	189,518	225,452	271,016	329,492	381,538	-	-	-	63.59%
Iron	20,000	13	406	890	1,176	1,370	1,572	2,216	2,560	-	-	-	12.80%
Equip Paint	8,500	191	779	1,067	1,890	1,909	2,291	3,291	3,316	-	-	-	39.01%
Tire/Tubes	50,000	4,405	8,281	9,133	16,416	18,669	25,400	29,335	32,833	-	-	-	65.67%
Batteries	7,000	598	547	622	911	1,135	1,358	2,278	3,515	-	-	-	50.21%
Equip Rental	70,000	-	-	-	-	-	-	-	-	-	-	-	0.00%
Overhead	981,000	78,480	156,960	245,250	323,730	402,210	490,500	559,170	647,460	-	-	-	66.00%
Depreciation	680,000	54,400	108,800	170,000	224,400	278,800	340,000	387,600	448,800	-	-	-	66.00%
Insurance	44,000	3,520	7,040	-	14,520	18,040	22,000	25,080	29,040	-	-	-	66.00%
Total	4,070,000	259,690	599,928	886,603	1,221,387	1,494,166	1,822,445	2,104,165	2,441,060	-	-	-	59.98%

Estimate Budget Target 57%

XX Estimate

Revenue	4,070,000	275,302	695,061	888,824	1,123,179	1,393,027	1,701,245	2,027,934	2,395,909	-	-	-	-
Estimated Gain (Loss)		15,612	95,133	2,221	(98,208)	(101,139)	(121,200)	(76,231)	(45,151)	-	-	-	-

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
SHOP AND BUILDING COSTS

OPERATION OF SHOP-2010												
	BUDGET											
	23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	30-Oct-10	27-Nov-10	31-Dec-10
Indirect Labor	15,562	33,078	52,586	86,270	104,545	121,188	137,914	156,021	-	-	-	-
5323-301 Training	-	-	72	3,671	3,682	3,682	5,237	5,237	-	-	-	-
5323-302 Shop Supplies	664	9,858	15,452	23,924	31,100	35,557	40,295	46,950	-	-	-	-
5323-303 Shop Tools	-	1,675	4,321	8,419	9,020	9,863	9,863	10,660	-	-	-	-
5323-304 Tool Allow	4,426	4,426	4,806	5,588	6,830	7,645	8,067	8,468	-	-	-	-
5323-305 First Aid/Safety	-	126	1,447	1,756	2,930	4,268	4,566	4,925	-	-	-	-
5323-307 Maint Shop Equip	273	1,457	2,821	3,595	4,383	4,678	5,537	5,972	-	-	-	-
5323-310 Telephone	10,000	10,000	659	1,652	2,187	2,700	2,787	3,062	-	-	-	-
Service Truck	7,000	115	8,800	13,750	22,550	27,500	31,350	36,300	-	-	-	-
Credits	55,000	X	-	-	-	-	-	-	-	-	-	-
Depreciation	(12,000)	-	-	-	-	-	-	-	-	-	-	-
Stockroom Credit	15,000	X	-	-	-	-	-	-	-	-	-	-
5323-900	(2,826)	(5,494)	(6,880)	(8,910)	(9,938)	(10,758)	(13,633)	(14,772)	-	-	-	-
Total	23,712	56,441	92,784	149,065	183,439	213,823	240,533	272,723	-	-	-	-
	463,000											

66% X estimate

OPERATION OF BUILDINGS												
Indirect Labor	76,000	36	395	431	1,004	1,129	1,129	1,129	-	-	-	-
5327-701 Cleanup/Lockup	60,000	2,403	4,725	14,251	18,808	22,260	26,637	30,972	-	-	-	-
5327-703 Cleaning Supplies	9,500	-	316	1,051	1,051	1,051	2,205	2,427	-	-	-	-
Bldg Mt-Labor	90,000	7,616	18,294	36,817	39,524	43,566	50,511	54,692	-	-	-	-
Bldg Mt-Material	80,000	400	3,875	13,289	15,328	15,477	15,702	16,186	-	-	-	-
Bldg Mt-Machinery	3,000	-	-	-	-	-	-	-	-	-	-	-
5327-711 Heat	95,000	7,600	13,311	30,771	32,295	32,668	32,828	33,007	-	-	-	-
5327-708 Light/Power	45,000	360	4,240	12,341	15,044	17,002	20,621	23,582	-	-	-	-
5327-709 Water	9,000	720	370	2,060	2,581	3,123	4,569	5,140	-	-	-	-
5327-710 Fire Protection	4,500	360	360	360	360	360	360	360	-	-	-	-
5327-712 Salt Storage Cr.	(20,000)	-	-	-	-	-	-	-	-	-	-	-
Credit Building Admin	(22,000)	-	-	-	-	-	-	-	-	-	-	-
Credit State/Co	(90,000)	-	-	-	-	-	-	-	-	-	-	-
Depreciation	110,000	X	-	-	-	-	-	-	-	-	-	-
Insurance	8,000	X	17,600	36,300	45,100	55,000	62,700	72,600	-	-	-	-
Admin/Eng/Traf Cr	-	640	1,280	2,640	3,280	4,000	4,560	5,280	-	-	-	-
Electrician/w credit at	60,000	-	-	-	-	-	-	-	-	-	-	-
5327-713 (28,000)	-	2,715	4,748	6,766	9,730	10,420	10,799	11,879	-	-	-	-
Total	518,000	31,650	69,198	107,196	160,041	184,795	206,435	233,701	258,330	-	-	-

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
ADMIN/SUPERVISION

ADMINISTRATION/SUPERVISION 2010

BUDGET		20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	1-Nov-10	29-Nov-10	31-Dec-10	Percentage of Budget
ADMINISTRATION													
Office Salaries	5311-101	331,600	41,415	64,693	99,933	123,425	153,596	181,736	210,185	-	-	-	63.39%
Travel-Staff	5311-102	600	290	308	662	775	806	806	806	-	-	-	134.33%
Office Supplies	5311-104	6,000	-	-	175	319	1,074	1,085	1,085	-	-	-	18.08%
Postage	5311-106	3,000	-	-	7	7	510	510	510	-	-	-	17.00%
Machine Mtr/Deprec	5311-107	5,000	800	1,250	1,650	2,050	2,500	2,850	3,300	-	-	-	66.00%
Building Exp	5311-108	15,000	2,400	3,750	4,950	6,150	7,500	8,550	9,900	-	-	-	66.00%
Publication	5311-109	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Bid Advertising	5311-110	500	-	122	217	217	217	217	217	-	-	-	43.40%
Setback Admin	5311-113	200	50	50	50	50	50	99	-	-	-	-	0.00%
Telephone	5311-105	3,000	54	291	757	988	1,227	1,296	1,366	-	-	-	45.53%
Data Processing	5311-111	87,609	14,017	20,584	25,955	31,663	37,487	45,980	51,240	-	-	-	58.49%
Indirect Cost	5311-116	105,889	8,824	17,648	35,296	44,120	53,044	61,868	70,692	-	-	-	66.76%
Total		558,398	67,851	108,696	169,652	209,651	257,980	304,997	349,301	-	-	-	62.55%
SUPERVISION													
Salaries/Fringe	5319-100	426,945	47,495	69,507	97,395	113,482	128,968	144,707	163,314	-	-	-	38.25%
Car Expense	5319-200	50,000	8,000	12,500	16,500	20,500	25,000	28,500	10,165	-	-	-	20.33%
Other Expense	5319-300	1,000	222	332	448	558	670	814	927	-	-	-	92.70%
Jury Duty	5319-500	1,000	502	502	502	502	502	502	502	-	-	-	50.20%
Training	5319-600-700	24,000	816	1,236	10,945	11,233	11,233	11,272	11,272	-	-	-	46.97%
Total		502,945	57,035	84,077	125,790	146,275	166,373	185,795	186,180	-	-	-	37.02%
INTEREST/BONDS													
Insurance (1)	5316-000	93,686	15,019	23,422	30,916	38,411	46,843	53,401	61,833	-	-	-	66.00%
Radio	5317-400	8,000	1,280	2,000	2,640	3,280	4,000	4,560	5,280	-	-	-	66.00%
Grand Total		1,163,029	141,184	218,195	328,998	397,617	475,196	548,753	602,594	-	-	-	0.00%

INSURANCE(1) AT END OF YEAR PART OF COST TRANSFERRED TO MACHINERY FUND

X Estimated-66%

BROWN COUNTY HIGHWAY
COUNTY AID BRIDGE CONSTRUCTION
ANALYSIS FOR YEAR 2010

Balance 1/1/2010	County Levy	District Levy	Total Available	2010 Expenditures	Balance 12/31/2010
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TOWN

Eaton	25,327.10	20,000.00	20,000.00	65,327.10	-	65,327.10
Glenmore	140,530.40	5,000.00	5,000.00	150,530.40	37,198.00	113,332.40
Green Bay	125,035.16	30,000.00	30,000.00	185,035.16	-	185,035.16
Holland	378,765.80	-	-	378,765.80	13,741.63	365,024.17
Humboldt	51,385.93	-	-	51,385.93	-	51,385.93
Lawrence	138,099.75	12,000.00	12,000.00	162,099.75	-	162,099.75
Ledgeview	230,927.35	-	-	230,927.35	-	230,927.35
Morrison	68,586.11	5,000.00	5,000.00	78,586.11	-	78,586.11
New Denmark	61,048.33	19,000.00	19,000.00	99,048.33	1,006.60	98,041.73
Pittsfield	245,416.74	20,000.00	20,000.00	285,416.74	-	285,416.74
Rockland	102,314.65	15,000.00	15,000.00	132,314.65	-	132,314.65
Scott	68,956.18	-	-	68,956.18	-	68,956.18
Wrightstown	676,702.39	50,000.00	50,000.00	776,702.39	7,495.23	769,207.16

VILLAGE

Ashwaubenon	255,208.87	-	-	255,208.87	-	255,208.87
Bellevue	254,817.25	50,000.00	50,000.00	354,817.25	-	354,817.25
Howard	570,387.02	20,000.00	20,000.00	610,387.02	-	610,387.02
Hobart	69,712.49	15,000.00	15,000.00	99,712.49	-	99,712.49
Suamico	507,124.19	-	-	507,124.19	-	507,124.19

TOTAL	3,970,345.71	261,000.00	261,000.00	4,492,345.71	59,441.46	4,432,904.25
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Some of the issues and questions from the residents with regards to the new GV plan

.....Because of the huge size of the project the new right of way will be so close to several houses... (25 to 30 feet)

The result is that these houses will be legally nonconforming structures which makes them very hard to sell, add onto, depreciate in value, etc..

.....Concerning the fire hydrants; they are currently lined up where I believe the road was supposed to be...therefore the hydrants will be (10' to 15' or more?) off of the currently planned road.....the Bellevue fire chief has huge issues with this and would like it corrected.

.....The median down the middle of the project.....20' wide....this adds a lot of width to the project, and a lot of expense purchasing more right of way...there are many roads in Bro. Co. that do not include a median and opposite flowing traffic passes within a few feet at 55 mph, the maintenance of the median

.....Also what intersections would the turn lanes be utilized at?

.....Curb, gutter and 45' of swales...curb and gutter construction is very expensive plus the extra 45' of right of way that will have to be purchased for the swales. Wasn't curb and gutter supposed to help control stormwater and take the place of ditches (swales)

.....2 bike lanes on the roadway and an 8' bike path , walking trail.....extra right of way purchased bringing an already very large project even closer to the houses and more blacktop surface adding expense and water runoff

.....I believe there was an Environmental Impact Study done (i do not have not have a copy of this study) with regards to GV becoming a major link between the southern part of the county and highway 172....I have yet to see a study done on how the increase in traffic, and size of the large truck traffic, added noise and air pollution, (build it and they will come) will effect the residents that currently live on GV.....

.....Much of the land on GV is flood area and I am told cannot be developed. There were remarks made at one of the meetings that everyone's land along GV will be worth alot of money, but I believe quite a few of the residents will be reduced to figuring out a way to dump their property someday ,if they can.....

Also many of the landowners will be paying for this project \$24,000.00 - \$27,000.00 - \$14,000.00 - \$128,000.00 - \$84,000.00 - \$59,000.00 on top of large sewer and water costs...

David Kaster #16



September 20, 2010

Bernie Erickson, Chairman
Planning, Development and Transportation Committee
Brown County
P.O. Box 23600
Green Bay, WI 54305

Re: County Road GV-South Urbanization Project

Dear Mr. Erickson:

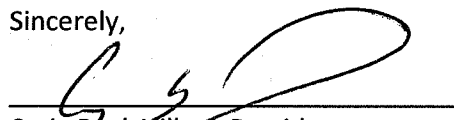
Officials from the Village, Town and County met on Monday, September 20th in an effort to continue to fine tune the proposed plans for the GV South Urbanization Project.

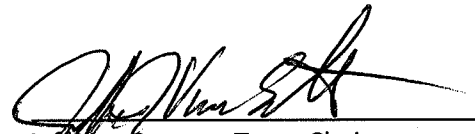
With the assistance of County staff, the two communities have been able to make significant progress over the last several months in the areas that were discussed at the last County Board meeting. The following items represent the joint position for both the Town and Village:

- Both communities support a four-lane cross-section.
- Both communities support posting 35 mph speed limit from Hoffman Road to the southern boundary of Lamers Bus Lines, Inc. (2937 Monroe Road). The remaining section would be 45 mph until such time that a revision to the speed limit is warranted.
- Both communities support the planned pedestrian/bicycle facilities presented by the County Planning and Highway Departments (bike lanes w/ a side path on the west side of the roadway).
- Both communities are in agreement with the design of the roadway as presented by the County Planning and Highway Departments.
- Both communities are prepared to work with County staff to determine an acceptable landscaping and maintenance plan that ensures this road section will be attractive to both residents and visitors.

We thank you and the committee for your work on this important project and look forward to its completion as a new urbanized four-lane roadway. If you any questions regarding this matter please do not hesitate to contact our respective staffs.

Sincerely,


Craig Beyl, Village President
Village of Bellevue


Jeff Van Straten, Town Chair
Town of Ledgeview

Cc: Bellevue Village Board
Ledgeview Town Board
Tom Hinz, County Executive

**Brown County
Airport
Budget Status Report
August 2010**

	Annual Budget	YTD Budget	YTD Actual
Personnel	\$1,406,031	\$937,354	\$894,187
Fringe Benefits	\$702,399	\$468,266	\$443,250
Employee Costs	\$5,268	\$3,512	\$1,980
Operations & Maintenance	\$1,109,060	\$739,373	\$630,709
Utilities	\$719,720	\$479,813	\$407,715
Chargebacks	\$216,623	\$144,415	\$136,669
Contracted Services	\$1,731,540	\$1,154,360	\$1,071,547
Debt Retirement	\$909,763	\$606,509	\$304,266
Depreciation	\$4,284,477	\$2,856,318	\$2,860,189
Outlay- Disposition of Fixed Assets	\$0	\$0	\$884
Intergovernmental - PFC's	\$1,329,472	\$886,315	\$798,637
Charges for Sales & Services	\$5,773,261	\$3,848,841	\$3,905,904
Miscellaneous Revenue	\$14,685	\$9,790	\$12,807
Rent	\$348,125	\$232,083	\$375,789
Capital Contributions	\$5,072,863	\$3,381,909	\$5,781,839
Interest	\$100,000	\$66,667	\$41,879

HIGHLIGHTS

Airport Expenses continue to track in accordance with the approved Airport budget

With the update in Capital Contributions and PFC's, revenue currently exceeds budget expectations. Additional FAA grants allowed design of the new Firehouse and expanded general aviation ramp, which are to be constructed in 2011.

	PAX	TRAFFIC
Thru Aug	Enplaned	% (+/-)
2010	245,771	+1.3%
2009	242,641	

